



Borough Council Minutes  
May 10, 2022  
7:30 pm

1. Call to Order, Salute to the Flag and Roll Call 7:30 p.m.

President Kudrich	P	Mr. Alessandra	P	Mr. Ohliger	P	Mr. Long	A
Mr. Clark	P	Mr. Bush Jr	P	Mr. Myer	P	Assistant Chief Stewart	P
Mr. Losee	P	Mr. Maney	P	Ms. Turner	A	Mrs. Salvato	A
Mayor Clark	P	Mr. Prey	P	Mr. Olver	A	Mr. Bolles	P

Public in attendance: approximately 10

2. President's Remarks:

Thanked Mr. Clark for filling in last month. Also thanked the DPW as well as all the volunteers who helped with the Easter event, Touch a Truck and opening day at the park.

3. Motion to amend the agenda: NONE

4. Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes)

- Carly Longhenry 406 Ave G representing the Delaware Valley Youth Sports League presented a check to the Recreation Chairman earmarked for a piece of field grooming equipment.
- Pam Conklin 402 Ave L thanked Bob Howard for all his help with Touch a Truck
- Lynn Homer 501 Ave L: The Heart of Matamoras wants to team up with the Borough and use the Borough tax ID number to apply for grants to purchase Christmas lights. The lights would belong to the Borough long term. Greater Pike Foundation has a grant available that needs to be applied for by June 15th. The Borough would be the applicant and the funds would be earmarked for Christmas lights. She then noted the successful children's planting event hosted by Jeff's Garden shop, 90 children attended and it was a positive way to promote a local small business. A Community Pot Luck is in the planning stages, target date is July 1<sup>st</sup>.
- Howard Vobis 808 Pennsylvania Ave inquired about the ongoing water problem. Mr. Prey noted that the permit has been obtained. The project is slated to start in June; the "Welcome to Matamoras" sign at the old bank property is in need of repair, he petitioned the Council to approach the property owner to gain permission for him to restore the sign. Mr. Prey knows the owner and agreed to reach out to the owner. Discussed that we request they donate the small parcel of land to the Borough as a park to welcome everyone as they enter the Borough.

5. Unanimous Consent Agenda **M: Maney/Clark. AIF**

Approval of Minutes –April 12, 2022

Approval of Treasurer's Report –April 2022

Approval of bills to be paid April 2022

a. Reports:

- a. Mayor: Janet Clark: Discussed planters on the Ave, if planted would the Heart of Matamoras agree to take care of them? Banners are being put up on the Ave, gave thanks and appreciation to Kay Lemon for all her work with the banners. Banners will be up for Memorial Day and taken down after Veterans Day in November.
- b. General Government Committee: Harry Prey: Nothing to report
- c. Fire Committee: Sean Alessandra: Read report on file. Hoses that were purchased last year has been received.
- d. Public Works: Harry Prey: Read report, noted success of Spring Clean Up. Please contact the office with pot hole complaints. Brush is picked up the day opposite your trash day (Monday/Tuesday) and cannot be put in plastic bags; stumps are no longer accepted.
- e. Facilities Committee: John Bush Jr.: Presented preliminary drawings of the plans for Borough Hall. The grant application process for ADA compliant restrooms starts July 1 and we have until September 30 to submit.
- f. Finance Committee: Mr. Clark: We are in good financial shape. Filed 1<sup>st</sup> report with the Federal Government showing where we have spent COVID money and thanked Myer & Myer for filing.
- g. Planning: Mark Madsen: Not present
- h. EPRPD: Asst Chief Stewart: Report read and is on file.
- i. Recreation Advisory Board: Lisa Silvato: Not present.
- j. Fire Chief: Tom Long: Not present, report on file.
- k. Emergency Management: Tom Olver: Not present. Report is on file.
- l. Police Commission: Dave Clark and Sean Alessandra: Noted increase in calls for service corresponds to weather. As it gets warmer, calls increase and during colder weather calls for service decreases. Also noted that the Department is still looking to hire.
- m. Code Enforcement: Code Enforcement/Park Manager: Shawn Bolles: There have been 7 permits issued in the past 30 days, investigating 7 complaints. Noted improvements in the park and fields & pavilion rentals are back up to pre-covid levels.
- n. Sewage: Dave Clark: 537 Act should be going before the Planning Commission by mid-July. Wells needed to tested between Matamoras and Milford. Mr. Clark and Mr. Kudrich personally knocked on doors as representatives of Milford and Westfall Township asking homeowners for permission to have their wells tested. Received about 20 approvals.

o. All other reports are on file

Police Report X	Recreation X	Police Commission
Planning X	Fire Department X	Municipal Authority
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

7. Correspondence: On File. Dumpster service request from Westfall Township Volunteer FD was referred to General Government.

8. Added agenda items: None

9. Old Business:

- a. Motion to appoint Wade Trust Committee consisting of the President of Council, Chairman of Recreation Advisory Board and Chairman of Recreation. **M: Prey/Losee. All in favor.** Discussion ensued. Council controls the funds earmarked for the park; the funds are in a separate account and with separate checks. The Wade Trust Committee will require further direction from Council with respects to their duty to meet and report back to Council. The purpose of the Wade Trust Committee is to develop a budget and make recommendations to Council for specific projects and purchases for the park. Requests for funds that come from the Wade Trust should be voted on by Council.
- b. Motion to approve North East Design/Kiley Associates for Borough Office construction permit drawings at a cost of \$9,250. **M: Bush Jr./Losee. All in favor.**

10. New Business:

- a. Motion to adopt Resolution 2022-001 appointing "Secretary" as the Berkheimer authorized liaison. **M: Prey/Bush Jr. All in favor.**
- b. Motion to accept Satisfaction of Lien from Grantee Claudine L. DiNapoli, 707 1<sup>st</sup> Street Matamoras, PA. **M: Clark/Kudrich. All in favor.**
- c. Motion to approve EPRP 3D Archery Shoot on May 22, 2022, fee waived. **M: Prey/Bush Jr. All in favor.**
- d. Motion to advertise Firework Ordinance Revisions as constructed and submitted by the Planning Commission. **Discussion ensued. Motion to send back to the Planning Committee for purposed of 1. Reconciling with possible conflicts elsewhere in Matamoras Ordinances 2. Removal of superfluous language that duplicates state law. M: Prey/Alessandra. All in favor.**
- e. Motion to submit letter of interest from Robert Howard to the Planning Commission. **M: Prey/Bush Jr. All in favor.**
- f. Motion to authorize the secretary to advertise for bids on the 2022-01 paving project using liquid fuel monies. **M: Prey/Kudrich. All in favor.** Discussion ensued. Clarified first wave of Avenues and Streets to be paved.
- g. Motion to pass Resolution 2022-002 Price Adjustment of Bituminous Materials for Small Quantities. **M: Clark/Bush Jr. All in favor.**

11. Public Comment: NONE

ADJOURNMENT:

A motion was made Mr. Losee at 8:55p.m.

Respectfully submitted,



Marianne Brown

Borough Secretary