



Borough Council Minutes  
July 12, 2022  
7:32 pm

1. Call to Order, Salute to the Flag and Roll Call 7:30 p.m.

Mr. Eric Kudrich President	P	Mr. Sean Alessandra Councilman	P	Mr. Jason Ohliger Solicitor	P	Mr. Tom Long Fire Chief	A
Mr. Dave Clark Vice President	P	Mr. John Bush Jr Councilman	P	Mr. Greg Myer Treasurer	P	Mr. Eric Stewart EPRP Asst Chief	A
Mr. Dayne Losee Councilman	P	Mr. Jon Maney Councilman	P	Ms. Amy Turner Tax Collector	P	Mrs. Lisa Salvato Recreation	P
Mrs. Janet Clark Mayor	A	Mr. Harry Prey Councilman	P	Mr. Tom Olver EMA	P	Mr. Shawn Bolles Zoning/Code Enforcement Office/Park Mgr	A

Public in attendance: approximately 12

2. President's Remarks: Thanked McAteer & Will for the July 4<sup>th</sup> fireworks display and all those who helped in making the event a success. It was a great community event.

Invited Andre Philips, a recent Delaware Valley high school graduate, to present his AP Research Project on "Discovering the Trails of Matamoras". A copy of his project is on file. President Kudrich congratulated Andre, noted it was a great presentation and a well-done research paper. Council invited him to attend the recreation meeting to discuss his thoughts and VP Clark commented that he may also want to contact the historical society to consider historical markers on the trails as well.

Sealed proposal for "new or used F550 Dump Truck or similar" was opened. One proposal was received from Chapman Ford of Horsham. 2018 Ford F550 26,875 miles with plow/dump/spreader for \$89,995. See "New Business".

3. Motion to amend the agenda: NONE
4. Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes)
- Jane Drake 807 Ave N: Dedication of new monument was a huge success. Thanked everyone for their help in setting up and making it a successful event.
  - Pam Conklin 402 Ave L: Thanked Council for representing the Borough in the Port Jervis Fireman's Parade. Inquired about Dicky Mays place on Pennsylvania Ave. Mr. Prey responded that a certified letter has been sent to the owner.

5. Unanimous Consent Agenda **M: Kudrich/Maney. All in favor.**

Approval of Minutes –June 2022

Approval of Treasurer's Report –June 2022

Approval of bills to be paid June 2022

Approval of reimbursement to the recreation department for invoices paid on behalf of the Wade Trust Fund, copy of expenditures on file June 2022.

a. Reports:

- a. Mayor: Janet Clark: Not present
- b. General Government Committee: Harry Prey: Mr. Bolles is citing residences for zoning violations, such as high grass and abandoned vehicles.
- c. Fire Committee: Sean Alessandra: Noted there was a great turnout for the Fire Department parade, the door at the firehouse needs repair, and he read the monthly fire report.
- d. Public Works: Harry Prey: Read DWP report, report is on file. Leaves and grass clippings should be bagged or put in containers. Noted ongoing issues with garbage truck. Putting fence up in the DPW to keep children from walking through the yard.
- e. Facilities Committee: John Bush Jr.: ADA compliance grant period is now open and he will be working with Dave Clark and Brian Snyder on the application. More measurements for the building renovation were taken last week. Concerned that we don't have any AED's. Would like permission to purchase 3 units; one for the park, one for the fire hall and one for the borough office. John Bush Jr. will look into the cost & see if there is a grant available. Awaiting quote for the roof on the firehouse and the DPW, roof is leaking. Firehouse engine door needs to be manually opened and closed. Parts are on backorder.
- f. Finance Committee: Mr. Clark: Nothing to report.
- g. Planning: Mark Madsen: Good meeting last month, the Planning Commission finalized the Rental Properties Ordinance and it is available for council to review and consider. In the correspondence there is a letter of recommendation to appoint Bob Howard to the Planning Committee.
- h. EPRPD: Assistant Chief Stewart: Not present, the report is on file.
- i. Recreation Advisory Board: Lisa Silvato/Jon Maney: Jon Maney wanted to personally thank the recreation staff, the recreation board, the fire department and the DPW and everyone involved. Great team effort and very successful. Splash pad is under construction. Quote from company to get the splash pad operational again was \$15,000. Trying to get chlorine and PH levels down. Biondo Investment group set up a fund to maintain the splashpad. The money is dwindling down. Mr. Maney will be making a motion to sell the Biondo Investment Group Fidelity account to help pay the bill for the pad maintenance. He doesn't know how the splash pad will be maintained in the future.
  - Motion to direct Biondo Investment Advisors to liquidate the Fidelity investment account. **M: Maney/Clark. All in favor.**
  - Motion to withdraw the funds from the account. **M: Maney/Clark. All in favor.**
  - Motion to direct the treasurer to allocate those funds to the park's maintenance account. **M: Maney/Clark. All in favor.**
- j. Fire Chief: Tom Long: Not present. Report on file.
- k. Emergency Management: Tom Olver: Thanked everyone involved with the planning for the fireworks event, only suggestion would be that the planning phase starts 2 months earlier. Park was cleared within 25 minutes once the event was over. Siren repairs/maintenance scheduled.
- l. Police Commission: Dave Clark and Sean Alessandria: Hiring is still an issue, there are no applicants. The commission talked at length for a hiring/retention program for officers; researching ways to find and retain officers.
- m. Code Enforcement: Code Enforcement/Park Manager: Shawn Bolles: not present.
- n. Sewage: Dave Clark: Rough draft Intermunicipal Contract has been drawn up by the solicitors. Still want to submit by year ends to DEP, then 6-month review by DEP.



o. All other reports are on file

Police Report X	Recreation X	Police Commission
Planning X	Fire Department X	Municipal Authority X
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

7. Correspondence: On file

8. Added agenda items: None

9. Old Business:

A. Dumpster service request from Westfall fire department.

A Motion was made to supply dumpster service as an intermunicipal courtesy to the Westfall Fire Department. **M: Prey/Maney. All in favor. Passed without dissent.** Discussion ensued regarding amount of waste typically amassed, clarification that members of the Fire Department were not allowed to use the dumpsters for personal waste, agreement can be cancelled at any point with 30-days notice, Council is aware that some events will produce heavier than normal waste.

10. New Business:

A. Motion to accept the proposal from Chapman Ford \$89,995 to purchase a 2018 Ford F550 as proposed. **M: Prey/Kudrich. All in favor.** Mr. Clark noted that the vehicle would not be financed, it will be paid for using monies from liquid fuels and from debt services.

B. Motion to adopt the resolution identifying the purpose and responsibilities of the Wade Trust Committee. **M: Clark/Prey. All in favor.** Mr. Kudrich read the resolution to the public and Council. Discussion ensued. It was noted that the PNC did not want to be involved with how money was spent, as they do not have a vested interest in Borough. It was clarified that the Borough Council has no access to principal, never has, and that PNC Bank still holds control of the principle. Mr. Losee stated he recalled hearing the borough is allowed a onetime pullout of principal, as long as there was a repayment schedule. Mr. Kudrich acknowledge that request can be made if needed and that it did happen one time in the past.

C. Motion to appoint Robert Howard to the Planning Commission. Term ending December 2026. **M: Losee/Prey. All in favor.**

11. Added Business:

A. Mr. Prey noted that he just received a job application from Mr. Robert Howard for a position with the DPW. Mr. Prey reminded council that a few months prior that they approved a list of per diem DPW employees and he believes Robert would be a great asset to the Borough. Motion to hire Mr. Robert Howard at a rate of \$20 per hour (CDL license). **M: Prey/Losee. All in favor.**

12. Public Comment:

- Jane Drake 807 Ave N: Commented that the splash pad has been a thorn in recreations side forever and recommends that we close it down. Also questioned how you change a will.
- Pam Conklin 402 Ave L: Noted that DPW is not able to adjust their work schedule in the summer to beat the heat, so why are private contractors allowed to pick up garbage in pre-dawn hours? Council acknowledged that they are breaking the ordinance. This is the first the council has heard a complaint regarding this.

At 8:49 Mr. Kudrich made a motion to enter into Executive Session. **M: Alessandra/Prey. All in favor**

9:34 Council was back in Session; the purpose of the Executive Session was to discuss personnel and privileged matters. No further action was taken.

ADJOURNMENT:

A motion was made Mr. Losee, seconded by Mr. Alessandra to adjourn at 9:35 p.m. All in favor.

Respectfully submitted,



Marianne Brown  
Borough Secretary