



Borough Council Minutes
September 13, 2022
7:30 pm

1. Call to Order, Salute to the Flag and Roll Call 7:30 p.m.

Mr. Eric Kudrich President	P	Mr. Sean Alessandra Councilman	P	Mr. Jason Ohliger Solicitor	P	Mr. Tom Long Fire Chief	A
Mr. Dave Clark Vice President	P	Mr. John Bush Jr Councilman	P	Mr. Greg Myer Treasurer	P	Mr. Eric Stewart EPRP Asst Chief *ON PATROL	A *
Mr. Dayne Losee Councilman	P	Mr. Jon Maney Councilman	P	Ms. Amy Turner Tax Collector	P	Mrs. Lisa Salvato Recreation	P
Mrs. Janet Clark Mayor	P	Mr. Harry Prey Councilman	P	Mr. Tom Olver EMA	A	Mr. Shawn Bolles Zoning/Code Enforcement Office/Park Mgr	P

Public in attendance: approximately 19 members of the public present.

2. President's Remarks:

President Kudrich asked for a moment of silence to recognize Linda Kozak who served as our Planning Committee Chairwoman for a number of years and has lived in the town for over 40 years.

The splashpad is closed for the season, commended Shawn Bolles for getting it up and running.

Thanked those who participated in the 9/11 Remembrance Ceremony.

Opening of the Street Paving Bid paving project #2. Just one bid was received. Hanson Aggregates submitted a bid \$153,284.00. Mr. Prey noted the streets to be paved and tonnage. Discussion ensued; dollars per ton: \$246 & \$214 which is a significant increase from the prior bids received and rejected on Street Paving project #1.

3. Motion to amend the agenda:

4. Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes)

Lynn Homer 501 Ave L: Heart of Matamoras holds monthly meeting, will be meeting next week to get the decorations ready for the Avenue, on October 9th there will be a Scarecrow Decorating Contest at 2pm at the Town Square. Once the judging is complete, they would like permission to display the decoration on the Avenue. The weekend before Thanksgiving they intend to put the decorations up so they can be lit after the holiday. December 4th they will be participating in the Rick Drew Christmas parade. Saturday December 10th there will be a Victorian Christmas Caroling event. The Heart of Matamoras will be reaching out to a sponsor(s) to cover the cost of the carolers or they absorb the cost if needed. To date they have raised \$1000 and secured a grant from the Greater Pike Foundation. Mayor Clark will touch on this. She then asked for financial support from the Borough.

Lena Marinaro 100 8th Street: The events being planned are for the children and the community, it is not about political parties. She noted all the work and fundraising they are doing, and would

like the Borough to pitch in. President Kudrich thanked both Lynn and Lena, and mentioned that commercial grade stars were purchased from Milford and will be a boost to the Avenue. Betty Riggs 700 Pennsylvania Ave: Questioned where the money that was donated last year was spent? She did not see the decorations come to fruition. Very upset with the Wade Trust fund situation, doesn't think the Borough should be giving money for carolers. Jane Drake 803 Ave N: Thanked everyone who participated and came to the 9/11 Remembrance.

5. Unanimous Consent Agenda **M: Clark/Bush Jr. All in favor.**

Approval of Minutes –August 2022

Approval of Treasurer's Report –August 2022

Approval of bills to be paid August 2022

Approval of reimbursement to the recreation department for invoices paid on behalf of the Wade Trust Fund, copy of expenditures on file August 2022.

6. Reports:

- a. Mayor: Janet Clark: Thanked Nancy Vocci and Jane Drake for the 9/11 ceremony. Met with the Heart of Matamoras, they will be fixing the wreathes with LED lights. Encouraged the residents to dress in Victorian dress for the caroling event. She noted donations she recently received. Noted they have received the grant money for decorations they applied for, a check for \$5,000. She then asked the Council for personal donations. Most of council happily obliged.
- b. General Government Committee: Harry Prey: Nothing to report.
- c. Fire Committee: Sean Alessandra: Read the fire report. The county is renovating the fire hall, no expense to the Borough. Presented the Scott Glenn from Port Jervis Ambulance with the EMS Matching Fund grant for \$5,500.
- d. Public Works: Harry Prey: Read DWP report. Please do not put garbage in with your yard waste, it can not be put in the compost area. Report pot holes, storm drains are being cleaned. There are 180 storm drains that need to be cleaned. New truck has been lettered by D2K. If you live on a corner property, please trim brush to keep the intersections clear.
Mr. Kudrich took a moment to note that the Banner program is going to continue. President Kudrich introduced the three new women who will be keeping the program going. Marybeth Sayles, Mary Jo Gelormino and Christine Cavallaro. Banners will come down in the fall.
- e. Facilities Committee: John Bush Jr.: Mr. Bush Jr. met with Mr. Clark, President Kudrich and Brian Snyder from Pike Planning and it was suggested the Borough apply for a LSA Grant for the Borough Building Project. The total cost of the project is \$235,000. The grant must be filed by September 30th, and he noted we need a Resolution Passed this evening supporting the grant. We will apply for the entire amount; if we only receive half in grant money the borough can offset the difference by using our own labor and use the Covid relief money.
- f. Finance Committee: Mr. Clark: Budget framework is prepared, needs Council to complete and return by the end of September. Police contract has been agreed upon, this will be presented to Council to vote on later in the meeting. It's a huge win for Matamoras and is fair.
- g. Planning: Mark Madsen: Not present.
- h. EPRPD: Assistant Chief Stewart: Out on patrol, report is on file.
- i. Recreation Advisory Board: Lisa Silvato/Jon Maney: Report is on file. They are keeping an eye out for grant opportunities.
- j. Fire Chief: Tom Long: Report is on file.
- k. Emergency Management: Tom Olver: Not present.

- l. Police Commission: Dave Clark and Sean Alessandria: Mr. Clark presented a copy of the proposed 2023 police budget for Council to review, noted there is a joint meeting with Westfall next week. It reflects a 70/30 split which he hopes the Council will support. This year we will pay \$469,420, this includes Covid money, and next year we will pay \$358,733. This represents a savings of \$105,000. Mr. Clark is now reviewing the Police Pension Plan; the investments have not been doing well for a number of years. They will be looking to change the pension plan. They are still actively looking to hire officers. Theft analysis will be presented next month.
- m. Code Enforcement: Code Enforcement/Park Manager: Shawn Bolles: reviewed the past months activity, observed 3 dozen unregistered/uninspected automobiles and violation tickets will be going out. Recreation is going well, the playground will close on October 30th
- n. Sewage: Dave Clark: Received a draft of the Act 537 submission, next step is to send it to our Planning Commission for review. They will have a 60-day review and comment period. The total project is about 16M for this phase. Congressman Matt Cartwright included this in his House of Representatives Water Resource Development Act of 2022. Our Congress voted on this and it passed, and included it as a grant. If this makes it in the companion Senate bill and passes then the only thing residents would be responsible for would be running a line to the street.

Police Report X	Recreation X	Police Commission
Planning	Fire Department X	Municipal Authority
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

7. Correspondence: On file.

8. Added agenda items: None

9. Old Business:

- a. Rental Ordinance discussion. **M: Maney/Prey. AIF.** Mr. Maney concerned about how we would be able to keep records and track it. Tracking software will be needed, all the neighboring Townships and Boroughs have it. Software should be implemented before any Ordinance is approved. Our record filing system outdated. Noted that the cost of the software, the return on investment if this ordinance was put in place, would be realized in two years. Mr. Clark thought the intent was to allow the borough to license rental units and the general purpose was ensuring the units met a level of safety for the tenant. He feels this ordinance goes to far. Requiring names of tenants and their license plates is an overreach. We do not require homeowners to report everyone living in the household or their plate numbers. He does not support it as it is written. Personal information on a tenant is between the landlord and tenant. Shawn Bolles stated that the police requested tenant information. Mr. Ohliger noted this was bounced back and forth in planning, questioned if Mr. Clark was opposed to the tracking of the number of units in the home and the named parties on the lease? If it was reduced to that, would he be opposed? Mr. Clark said he would not, he is actually in favor of the Ordinance. Right now, it is a privacy overreach. Mr. Kudrich concurred with Mr. Clark; it was an intrusion of privacy. Mr. Bolles suggested that the Council sit with the Planning Commission to discuss the plan and iron out issues before making a vote. Mr. Maney pointed out many towns have already enacted this type of ordinance; the Planning Commission did not create this on their own. Mr. Ohliger set out some options: A. Have a joint meeting with planning. This will need to be advertised if you have a quorum of Council present. B. If the majority feel the same about this you can vote to send it back to planning to make it less detail.

Mr. Losee feels it should be sent back to the Planning Committee, he does not agree with it as currently written. Mr. Maney agrees that everyone needs to come together in the same room. Mr. Ohliger said there are many options on how to proceed. Identify the issues that council has, then decide if they want to meet or give directive to Planning on how it gets rewritten. Lisa Silvato, Planning Commission member, shared that she would like a joint meeting. It was suggested that Council bring a list of concerns to share in next month's meeting. The secretary will then compile issues, give a copy to Planning to review and then set up a joint meeting. No action taken; discussion ended.

10. New Business:

- a. Motion to submit Act 537 Plan to the Planning Commission **M: Kudrich/Maney. AIF**
- b. Motion to accept Matamoras revised EPRP budget contribution of 30% **M: Clark/Kudrich. AIF**
- c. Motion to direct the Borough Solicitor to re-write the EPRP Contract **M: Clark/Maney. AIF**
- d. Motion to authorize Kiley Associates to have the Borough Hall building construction project blueprints drawn **M: Losee/Prey. AIF**
- e. Motion to authorize the Secretary to attend QuickBooks training **M: Prey/Maney. AIF**
- f. Motion to approve Pike County Elections Office tax increase ballot question as proposed **M: Alessandra/Clark. Mr. Alessandra read the ballot question to the residents. AIF.**
- g. Motion to appoint Zoning Hearing Board Alternate Tim Leonard to Zoning Hearing Board Committee member. **M: Clark/Prey. AIF**
- h. Motion to authorize the secretary to send grant letter of support to the U.S. Department of Transportation regarding the Delaware River Bridge Bundle. **M: Losee/Kudrich. AIF.**
- i. Motion to advertise fall dump day. **M: Losee/Alessandra. Discussion ensued. Failed.**
- j. Motion to apply for DCNR Grant for airport park **M: Losee/Kudrich. AIF**
- k. Motion to apply for DCNR Grant for trees for Pennsylvania Avenue. **M: Losee/Kudrich. AIF**
- l. Motion to pass a Resolution approving to participation in the Monroe LSA Grant Program. **M: Losee/Prey. AIF**
- m. Request by Mayor Clark for a motion to match funds from Richard Snyder of \$5,000 for holiday lights for the Avenue. This motion could not be entertained, as it was not on the agenda and not de minimis.
- n. Motion to place Scarecrows on PA Ave from Oct 9th to November 20th. **M: Kudrich/Losee. Discussion ensued regarding the placement. Council requested they not be placed near crosswalks. AIF.**

12. Public Comment: None.

ADJOURNMENT:

A motion was made by Mr. Losee and seconded by Mr. Bush Jr to adjourn at 8:52 pm. All in favor.

Respectfully submitted,



Marianne Brown
Borough Secretary