



## Borough Council Minutes

October 11, 2022

7:30 pm

### 1. Call to Order, Salute to the Flag and Roll Call 7:31 p.m.

Mr. Eric Kudrich President	P	Mr. Sean Alessandra Councilman	P	Mr. Jason Ohliger Solicitor	P	Mr. Tom Long Fire Chief	A
Mr. Dave Clark Vice President	P	Mr. John Bush Jr Councilman	P	Mr. Greg Myer Treasurer	P	EPRP Corporal Adams	P
Mr. Dayne Losee Councilman	P	Mr. Jon Maney Councilman	P	Ms. Amy Turner Tax Collector	P	Mrs. Lisa Salvato Recreation	P
Mrs. Janet Clark Mayor	P	Mr. Harry Prey Councilman	P	Mr. Tom Olver EMA	A	Mr. Shawn Bolles Zoning/Code Enforcement Office/Park Mgr	P

Public in attendance: 15 members of the public were present.

2. President's Remarks: President Kudrich noted the Matamoras Volunteer Fire Department secured a grant from the Office of the Aging earmarked for improvements at the fire hall. He complemented the VFD members who have volunteered their time to do a majority of the work themselves. Also thanked those who are working on the DCNR grant for the park.

Noted the passing of Joyce Patterson who served many years on the Planning Commission. She was an asset to the community and President Kudrich asked for a moment of silence. She will be sadly missed.

3. Motion to amend the agenda to include the following:

- a. DCNR Grant Resolution. **M: Losee/Clark. All in favor.**
- b. 2<sup>nd</sup> Amendment Resolution discussion. **M: Maney/Prey. All in favor.**

4. Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes)

- Mr. Carl Will of McAteer and Will was present to give the Borough a donation of \$1550 from a past borough event. He thanked Jon Maney and Shawn Bolles for all their help and support. Noted the great collaboration and hopes they can continue planning more events in the future.

5. Unanimous Consent Agenda **M: Alessandra/Maney. All in favor.**

Approval of Minutes –September 2022

Approval of Treasurer's Report –September 2022

Approval of bills to be paid September 2022

Approval of reimbursement to the recreation department for invoices paid on behalf of the Wade Trust Fund, copy of expenditures on file September 2022.

6. Reports:

- a. Mayor: Janet Clark: Noted Scarecrow contest, Christmas lighting ceremony, 10 snowflakes were purchased for the Avenue. Thanked the Councilmen for their personal donations to the Heart of Matamoras. Asked about the historical signs. Corporal Adams noted the project is almost complete, she knows the Eagle Scout working on the project.
- b. General Government Committee: Harry Prey: Will be asking the council to consider getting a permit management system for the zoning department. Most of Pike County uses the program and he feels it is needed.
- c. Fire Committee: Sean Alessandra: Read the fire report, he noted the fire department is working hard on the renovations.
- d. Public Works: Harry Prey: Read DWP report. Brush must be free of garbage. Storm drain cleaning continues. Overgrown brush on intersections should be maintained by the homeowner, the borough will trim if left unattended. French drain was installed on Ave D and 3<sup>rd</sup>. Starting PA Ave project (water issue) tomorrow. Leaf machine is ready, rake leaves to the curbs. Keep piles free of debris that will clog the machine. Asked that the Council meet in Executive Session to discuss personnel issues prior to adjournment.
- e. Facilities Committee: John Bush Jr.: Grant application was submitted for the renovation of Borough Hall by Mr. Clark and the secretary. Noted electrical outlets were replaced in DPW, waiting for update from Morgan on the septic issue at the DPW and blueprints for the renovation project are being worked on.
- f. Finance Committee: Mr. Clark: Budget meeting was held last Wednesday and the next meeting is scheduled for tomorrow night, October 12 at 7pm. He does not expect any further meeting after that, the budget is balanced. Details to follow. In November there will be a will vote to advertise the budget.
- g. Planning: Mark Madsen: Planning discussed and reviewed the ACT 537 Plan and they also reviewed a lot improvement plan, both of which will be addressed later this evening.
- h. EPRPD: Corporal Adams: Read monthly report, copy is on file. Applied for and received a grant for an evidence camera worth approximately \$5,000; noted joint drug raids that were recently conducted with NY, NJ and PA. Reminded the public that there is a RX drop box for unwanted medicine in the lobby of the police station.
- i. Recreation Advisory Board: Lisa Silvato/Jon Maney: Workshop is cancelled for next week; Firefly Park will be closing for the season on October 30<sup>th</sup>.
- j. Fire Chief: Tom Long: Report is on file.
- k. Emergency Management: Tom Olver: Not present. Working on siren repair.
- l. Police Commission: Dave Clark and Sean Alessandria: Nothing to report.
- m. Code Enforcement: Code Enforcement/Park Manager: Shawn Bolles: reviewed the past month's activity, close to 30 violations will be sent out next week. Getting fields prepared for next year. Working on a plan to have lights available for the pickleball courts. The mound will be removed from Firefly Park the first week of November. Issue that was noted last month with respects to the complaint of Ave N: the person living in the shed has been removed, garbage issue has been resolved.
- n. Sewage: Dave Clark: Attended the Planning Commission meeting for the Act 537 discussion. The letter from Planning will need to be submitted to HRG to be included in their submission to DEP. Council will need to vote on it tonight.

Police Report X	Recreation X	Police Commission
Planning X	Fire Department X	Municipal Authority X
Myer & Myer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

7. Correspondence: On file. Noted Pike Hazardous Waste correspondence, information can be found on our website.
8. Added agenda items: As noted above.
9. Old Business:

- a. Motion to send Rental Ordinance concerns to the Planning Commission by 10/14/2022 for review in advance of the joint meeting. **M: Losee/Prey. Discussion ensued, encouraged public to attend. Motion passed, all in favor.**
  - b. Motion to advertise a Special Meeting of the Borough Council to be held jointly with the Planning Commission on November 15, 2022 at 7:00 pm. **M: Losee/Prey. All in favor.**
  - c. Motion to forward the Planning Commission letter regarding Eastern Pike County Regional Act 537 Plan to HRG. **M: Clark/Maney. All in favor.**
  - d. Added: Motion to send a draft 2<sup>nd</sup> Amendment Resolution to Planning. **M: Losee/Maney. All in favor.**
10. New Business:
- a. Motion to accept the Lot Combination Application from Mr. Brink regarding 904 Ave L. **M: Clark/Prey. All in favor.**
  - b. Motion to adopt Resolution 2022-005 2022 Pike County Hazard Mitigation Plan. **M: Kudrich/Prey.** President Kudrich read the Resolution to the public. **Motion passed, all in favor.**
  - c. Motion to accept, with regret, the resignation of Joe Sain from the Recreation Advisory Board. **M: Kudrich/Clark. All in favor.**
  - d. Motion to match the grant from Richard Snyder of \$5,000 for holiday lights for the Avenue. **M: Losee/Clark.** Discussion ensued; Mr. Clark verified there was money in the street light account available. **Motion passed, all in favor.**
  - e. Motion to apply for donation of PPE for non-medical application, such as training. **M: Prey/Kudrich. All in favor.**
  - f. Added: Motion to approve the DCNR Grant Resolution for Airport Park. **M: Losee/Prey. All in favor.**

12. Public Comment:

Council noted they would be entering into Executive Session and offered the public the chance to comment prior to the adjournment.

Mr. Madsen requested that council have all concerns regarding the rental ordinance to the secretary by Friday and that she forwards them to members of the planning commission so they have a chance to review.

*Motion to enter Executive Session 8:24 pm: M: Prey/Losee. All in favor.*

*Motion to re-open the meeting at 8:38: M: Clark/Losee. All in favor.*

Motion to hire Brian McBride, a current DPW employee, to the position of Working Foreman of the DPW at his current rate of pay. **M: Prey/Losee. All in favor.**

Motion to increase the salary of Brian McBride effective 01/01/2023 to \$45,500, with no retroactive backpay. **M: Prey/Clark. Discussion ensued. Passed, all in favor.**

13. Public comment:

Mark Madsen Ave M questioned the validity of the added motion that was not on the agenda that involves expenditure of funds.

Motion to rescind the motion to increase Mr. McBride's salary effective 01/01/2023. **M: Prey/Clark. All in favor.**

ADJOURNMENT:

A motion to adjourn at 8:44 pm. **M: Prey/Clark. All in favor.**

Respectfully submitted,



Marianne Brown  
Borough Secretary