



Borough Council Minutes  
November 07, 2022  
7:30 pm

• Call to Order, Salute to the Flag and Roll Call 7:30 p.m.

Mr. Eric Kudrich President	P	Mr. Sean Alessandra Councilman	P	Mr. Jason Ohliger Solicitor	P	Mr. Tom Long Fire Chief	A
Mr. Dave Clark Vice President	P	Mr. John Bush Jr Councilman	P	Mr. Greg Myer Treasurer	P	Mr. Eric Stewart EPRP Asst Chief	A
Mr. Dayne Losee Councilman	P	Mr. Jon Maney Councilman	P	Ms. Amy Turner Tax Collector	A	Mrs. Lisa Salvato Recreation	A
Mrs. Janet Clark Mayor	P	Mr. Harry Prey Councilman	P	Mr. Tom Olver EMA	A	Mr. Shawn Bolles Zoning/Code Enforcement Office/Park Mgr	A

Public in attendance: approximately 19 members of the public present.

1. President's Remarks: President Kudrich announced the passing of Linda O'Donnell, former Matamoras Borough Council Member, longtime Planning Commission Member and former President of the Airport Park Recreation Board. She will be remembered as a friend to the Borough. A moment of silence was held in her honor.

There are plans for memorial benches in Airport Park for both Linda O'Donnell and George Featherman, who passed last December. The bench will be a tribute to their accomplishments.

The banner program known as "Matamoras Salutes" will be renamed "Matamoras Home Town Heroes". President Kudrich thanked Mayor Janet Clark and Kay Lemon for all their hard work and dedication to the program for the past three years and introduced Kristin Cristin Cavallaro, MaryBeth Sayles and Mary Gelormino as the new directors of the program.

2. Motion to amend the agenda: NONE
3. Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes)
  - a. Pam Conklin 402 Ave L: Spoke kind words of Linda O'Donnell and what an amazing woman she was. Inquired on updates for 507-509 Pennsylvania Ave. Mr. Prey noted he will look into it.
4. Unanimous Consent Agenda **M: Losee/Clark. All in favor.**
  - a. Approval of Minutes –October 2022
  - b. Approval of Treasurer's Report –October 2022
  - c. Approval of bills to be paid October 2022
  - d. Approval of reimbursement to the recreation department for invoices paid on behalf of the Wade Trust Fund, copy of expenditures: NONE for the month.

## 5. Reports:

- Mayor: Janet Clark: Remembered Linda O'Donnell with kind words  
Beginning November 14th, the banners will be taken down and brought to the Borough Office where they will be inspected, cleaned and tagged. Families are encouraged to retrieve the banners of their loved ones. Information on the continuation of the program will follow in the months to come.  
Heart of Matamoras has raised a lot of money, she is looking forward to a wonderful celebration. The Rick Drew Parade has been moved to a Saturday evening. EPRP Chad Steward noted we did not have enough lighting to safely hold it in the Borough and so they withdrew their Special Event Application. The Heart of Matamoras will not have a float participating in the parade this year. The Christmas tree lighting will be held at Borough Hall, Victorian theme with professional carolers. The Mayor encourages all residents to come, dress in theme and enjoy an old-time Christmas celebration. Lena Marinaro: On November 20th the town square will be decorated and on November 26th Pennsylvania Ave decorations will begin to be put up. Volunteers are welcome!  
Eric Kudrich: Noted he spoke to the applicant about the Rick Drew parade, he tried persuading her to reconsider, however she was adamant about pulling the application. She apologized and noted that the parade will be held on Sunday next year as in former years and they wish to be welcomed back in the Borough. The parade will be held in Port Jervis only this year.
- General Government Committee: Harry Prey: Zoning has been working on abandoned vehicles, citations are being sent out.
- Fire Committee: John Bush Jr.: Nothing to report, he has not had the opportunity to attend a meeting since being assigned to the Committee. Mr. Bush respectfully requests that Mr. Alessandra remain on the Committee as a Chair until he gains some understanding of the Department.
- Public Works: Harry Prey: Read DPW report, leaf machine has been out but noted it is having mechanical issues. Brush pickup is suspended until the leaf pickup is under control.
- Facilities Committee: John Bush Jr.: The trip hazard in the firehouse parking lot has been repaired, the hot water heater in the Borough Hall building has been repaired. The lower roof on the Fire Hall has been failing for a number of years. Numerous repairs over the years have not fixed the issues. The roof needs to be replaced. Under new business he will request a motion be made to authorize a new roof be put on. Mr. Kudrich noted he has three bids in hand.
- Finance Committee: Mr. Clark: 2023 Budget is prepared and ready for public inspection and comment. There is a proposed tax reduction of 1 mill for next year. This is the third tax decrease in six years. This Council and former Council has worked very hard on maintaining funds. The Westfall Township Police Contract budget was renegotiated. With this renegotiation the Borough was able to pay down its debt; Matamoras is almost completely debt free. The only debt remaining is the garbage truck payment, there are four 1/2 payments left. One and a half mills are being put into savings (Capital Reserves) for emergency situations. The community is welcome to come to the office to review the proposed budget.
- Planning: Mark Madsen: Not present, nothing to report.
- EPRPD: Assistant Chief Stewart: Not present, the report is on file.
- Recreation Advisory Board: Lisa Silvato/Jon Maney: Nothing to report.
- Fire Chief: Tom Long: Not present, report is on file.



- Emergency Management: Tom Olver: Not present. Mr. Alessandra reported that the siren maintenance has yet to be complete. Hoping to schedule the repair between Nov 30<sup>th</sup> and Dec 1<sup>st</sup>.
- Police Commission: Dave Clark and Sean Alessandria: Mr. Clark attended a special meeting for the purpose of reviewing and voting to move the Police Pension to Morgan Stanley. The pension has not been doing well, so they voted to move the pension.
- Code Enforcement: Code Enforcement/Park Manager: Shawn Bolles: Not present
- Sewage: Dave Clark: Reported that the Act 537 Report is complete. There will be a final public meeting with the four municipalities on November 16, 2022 6:30 at DVHS. The report is available online to review and is available for a 30-day public review period.

Police Report X	Recreation X	Police Commission
Planning	Fire Department X	Municipal Authority
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

7. Correspondence: On file.

8. Added agenda items: None

9. Old Business: None

10. New Business:

- Motion to approve Gionti Lot Combination at 507 Ave I. **M: Clark/Alessandra. All in favor.**
- Motion to approve the Special Events Application for the Tri-State Chamber of Commerce "50th Annual Rick Drew Holiday Parade" on Saturday 12/3/2022 (alternate date 12/10/2022), fee waived. **Application withdrew at the request of the applicant.**
- Motion to publish the proposed 2023 Matamoras Borough Budget and advertise for a Public Hearing at 7:15 on December 13, 2022 for public comment of the proposed Matamoras Borough Budget. **M: Alessandra/Prey. All in favor.**
- Motion to close Matamoras Borough Concession Business Checking account at Citizens Bank and to transfer the balance to the recreation account. **M: Clark/Kudrich.** Mr. Clark explained there is \$2400 in a dormant account opened years ago. Funds will be transferred into the active account. **All in favor.**
- Motion to approve the purchase of a new computer for the Council President. **M: Losee/Maney.** Mr. Kudrich presented two options that Mr. Tom Olver suggested, a laptop and a desktop. Mr. Kudrich stated he preferred the less expensive option of the desktop. Desktop and monitor will cost \$288. **All in favor.**
- Motion to accept BIU revised fee schedule as presented. **M: Losee/Clark.** Mr. Clark noted he took the new fee schedule into consideration when preparing the budget. **All in favor.**
- Motion to approve MVFD/DPW Internet Split Cost Agreement. **M: Kudrich/Prey. All in favor.**
- Motion to appoint Angela Clarke to the Matamoras Recreation Advisory Board, term expiring on January 1, 2025. **M: Kudrich/Prey. All in favor.**

- i. Motion to approve Fire House Roofing Contract. **M: Prey/Alessandra.** Discussion ensued. The roof on the addition at the Fire House has leaked for a number of years, numerous attempts to repair it failed to fix the issue. Three bids for a new roof were obtained. Metal roof quotes from Summit Exterior Roofing \$21,585 and Cervo and Sons \$25,875; Rubberized roof received from Lee Cockolet \$44,500.

Motion to accept bid from Summit Exterior Roofing for \$21,585, contingent on the contractor providing a 2-year workmanship warranty. M: Losee/Clark. **All in favor.**

- j. Motion to approve purchase of 3 AED units. **M: Losee/Alessandra.** Discussion ensued. Quotes reviewed, for both new and refurbished. Mr. Losee expressed his concerns about purchasing refurbished units. Motion to approve the purchase of 3 refurbished AED units from Cardio Partners at a total cost of \$2254.62. **6 in favor, 1 opposed.**
- k. Motion to advertise Act 537 Joint Public Hearing on Wednesday November 16, 2022 at 6:30 at the Delaware valley High School auditorium. **M: Kudrich/Clark. All in favor.**

11. Public Comment: Will Getter 400 Ave K wanted to thank everyone for the support they received this past year, both he and his mom appreciated it very much. This community meant everything to his mom, Linda O'Donnell, and he wanted to acknowledge that.

ADJOURNMENT:

A motion was made by Mr. Losee and seconded by Mr. Clark to adjourn at 8:36

Respectfully submitted,



Marianne Brown  
Borough Secretary