



Borough Council Agenda
January 10, 2023
7:30 pm

1. Call to Order, Salute to the Flag and Roll Call Time: _____

President Kudrich		Mr. Alessandra		Mr. Ohliger		Mr. Long	
Mr. Clark		Mr. Bush Jr		Mr. Myer		Assistant Chief Stewart	
Mayor Clark		Mr. Maney		Ms. Turner		Mrs. Salvato	
Mr. Losee		Mr. Prey		Mr. Olver		Mr. Bolles	

2. President's Remarks:

3. Added Motion:

- Introduce a motion to amend the agenda
 - Must state reason for change to agenda (why it wasn't on original agenda)
 - Requires majority vote for approval
 - Amended agenda must be posted on 1st business day after meeting
 - Minutes must state substance of item added, reason for adding it, and the vote
- Exception: *de minimis* items
- If the item
- Does not involve entering into a contract or agreement
 - Does not involve the expenditure of funds
 - AND notice was not possible
- If the item is not added by vote, or is not *de minimis*, it cannot be considered at the meeting

4. Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes)

5. Unanimous Consent Agenda M: _____/_____

- a) Approval of Minutes – December 2022
- b) Approval of Treasurer's Report – December 2022
- c) Approval of bills to be paid – December 2022
- d) Approval to reimburse the recreation department for invoices paid on behalf of the Wade Trust Fund. M: _____/_____

6. **Appointments:** *(to serve at pleasure of council)*

Secretary: Marianne Brown

Borough Treasurer: Greg Myer, CPA

Borough Solicitor: Jason Ohliger, Zimmerman & Ohliger

Open Records Officer: Marianne Brown

Municipal Authority: Request to re-appoint David Clark to the Matamoras Municipal Authority for a 5-year term starting January 2023 through December 2028.

Zoning and Code Enforcement Officer: Shawn Bolles

Planning Commission Solicitor: Nick McIntyre, Zimmerman & Ohliger

Planning Commission: (4-year term, 7-member board, **1 seat open**)

Zoning Hearing Board Solicitor: John Stieh, Levy, Stieh & Baron, PC

Zoning Hearing Board (3-year term, 3 positions, **1 alternate seat open**)
Request to re-appoint Jeff Lawler for a 3-year term starting January 2023 through December 2026.

Recreation Advisory Board (3-year term, **1 seat open**)

Official Depositories: NBT Bank and PLGIT

Official Publications: Pike County Dispatch & Pocono Record

Road Task Force: Brian McBride

Police Commission (2-year term) Sean Alessandra through December 2023 and re-appoint Dave Clark through December 2024

SEO: Will Whitehead

SEO Alternate Ron Tussel

Borough Historian William G. Clark

Building Hearing Board (3-year term, 3-member board with 1 alternate. **2 seats and 1 alternate seat open**)

Building Hearing Board Solicitor to be selected by the Building Appeal Board at a rate of \$150 per hour

Municipal Engineer-Request from Kiley Associates, LLC

7. Reports:

- a) Mayor: Janet Clark-
- b) General Government Committee: Harry Prey
- c) Fire Committee: John Bush Jr.:
- d) Public Works: Harry Prey
- e) Facilities Committee: John Bush Jr.
- f) Finance Committee: Dave Clark
- g) Planning: Mark Madsen:
- h) EPRPD: Assistant Chief Eric Stewart
- i) Recreation Advisory Board: Lisa Salvato
- j) Fire Chief: Tom Long
- k) Emergency Management: Tom Olver:
- l) Police Commission: Dave Clark and Sean Alessandra
- m) Code Enforcement/Park Manager: Shawn Bolles
- n) Sewage: Dave Clark:
- o) All other reports are on file
 - ☒ Police Report ___ Recreation ___ Police Commission
 - ___ Planning ☒ Fire Department ___ Municipal Authority
 - ___ Myer & Myer Financial Reports ☒ Berkheimer EIT Report
 - ☒ Pike Tax Maintenance Updates

8. Correspondence:

- Kiley RE Engineering Services for 2023 rate schedule
- Municipal Authority re-appointment request
- Shields Tire Service notice of closing
- Interstate Waste Services notice of rate increase
- Callanan Industries Inc notice of rate increase
- FEMA notice of Hazard Mitigation Plan approval
- PennDOT Online Plans for SR 6 Delaware River bridge project
- Letter from Milford Township regarding shared expenditures for Act 537

9. Old Business:

- a. Advertise a Public Hearing regarding the proposed Chapter 96 Rental,
- b. Tax refund request from Kathy Foss
- c. Rental Property Registration and License Application fees

10. New Business:

- a. Motion to submit ACT 537 Plan Resolution to PA Department
Environmental Protection
- b. Proclamation honoring Mr. & Mrs. Clark

11. Added Business

12. Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes)

13. Adjournment Time: