



Borough Council Minutes
January 10, 2023
7:30 pm

• Call to Order, Salute to the Flag and Roll Call 7:30 p.m.

Mr. Eric Kudrich President	P	Mr. Sean Alessandra Councilman	P	Mr. Jason Ohliger Solicitor	P	Mr. Tom Long Fire Chief	A
Mr. Dave Clark Vice President	P	Mr. John Bush Jr Councilman	P	Mr. Greg Myer Treasurer	P	Mr. Eric Stewart EPRP Asst Chief	P
Mr. Dayne Losee Councilman	P	Mr. Jon Maney Councilman	P	Ms. Amy Turner Tax Collector	P	Mrs. Lisa Salvato Recreation	P
Mrs. Janet Clark Mayor	P	Mr. Harry Prey Councilman	P	Mr. Tom Olver EMA	A	Mr. Shawn Bolles Zoning/Code Enforcement Office/Park Mgr	P

Public in attendance: approximately 10 members of the public present.

1. President's Remarks: President Kudrich recapped the accomplishments of the past year within the DPW, Airport Park and the Holiday Decorations. Noted the borough budget passed with a tax decrease. Fire Service tax increase was voted on by residents. Thanked and congratulated all that made it a successful year.

President Kudrich presented a Proclamation to William and Janet Clark as they celebrated their 70th wedding anniversary.

2. Motion to amend the agenda: NONE
3. Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes) NONE
4. Unanimous Consent Agenda **M: Prey/Clark. All in favor.**
 - a. Approval of Minutes –December 2022
 - b. Approval of Treasurer's Report –December 2022
 - c. Approval of bills to be paid December 2022
 - d. Approval of reimbursement to the recreation department for invoices paid on behalf of the Wade Trust Fund, copy of expenditures:

5. Motion to approve the following appointments to serve at the pleasure of council:

Secretary: Marianne Brown

Borough Treasurer: Greg Myer, CPA

Borough Solicitor: Jason Ohliger, Zimmerman & Ohliger

Open Records Officer: Marianne Brown

Municipal Authority: Request to re-appoint David Clark to the Matamoras Municipal Authority for a 5-year term starting January 2023 through December 2028.

Zoning and Code Enforcement Officer: Shawn Bolles

Planning Commission Solicitor: Nick McIntyre, Zimmerman & Ohliger

Planning Commission: (4-year term, 7-member board, 1 seat open)

Zoning Hearing Board Solicitor: John Stieh, Levy, Stieh & Baron, PC

Zoning Hearing Board (3-year term, 3 positions, 1 alternate seat open) Request to re-appoint Jeff Lawler for a 3-year term starting January 2023 through December 2026.

Recreation Advisory Board (3-year term, 1 seat open)

Official Depositories: NBT Bank and PLGIT

Official Publications: Pike County Dispatch & Pocono Record

Road Task Force: Brian McBride

Police Commission (1-year term) Sean Alessandra through December 2024

SEO: Will Whitehead. SEO Alternate Ron Tussel

Borough Historian William G. Clark

Building Hearing Board (3-year term, 3-member board with 1 alternate. 2 seats and 1 alternate seat open)

Building Hearing Board Solicitor to be selected by the Building Appeal Board at a rate of \$150 per hour

Municipal Engineer-Request from Kiley Associates, LLC

Motion to approve the appointments **M: Clark/Maney. All in favor**

6. Reports:

- Mayor: Janet Clark: Stated she was pleased with both homeowners and the Heart of Matamoras decorations. The Borough looked very festive. Noted there was an upcoming meeting scheduled to discuss the Matamoras/Port Jervis bridge project.
- General Government Committee: Harry Prey: Nothing to report.
- Fire Committee: John Bush Jr.: Nothing to report.
- Public Works: Harry Prey: Report read. DPW is collecting trees, they should be put curbside. Maintenance being performed on the backhoe. The Westfall brush pit is closed until spring.

- Facilities Committee: John Bush Jr.: The firehouse had a new roof put on over the kitchen. The leak is repaired. It needs gutters, is working on getting estimates.
- Finance Committee: Nothing to report.
- Planning: Mark Madsen: Nothing to report.
- EPRPD: Assistant Chief Stewart: Read report, on file. Winter festival planned for January 21. Chief Chad Stewart applied for and was awarded a PCCD Grant for a new management system and new car cameras valued over \$100,000. Last year Westfall applied for a DCED LSA Gaming Grant in order to purchase a new patrol car. It has not been awarded yet; they are hoping to hear if it was approved by spring. Asst Chief Stewart stated the Police Commission would like Council consider applying for the same LSA Gaming Grant this year for another new patrol car when it becomes available. Stated some 2008 & 2009 units are still in service and should be replaced.
- Recreation Advisory Board: Lisa Silvato: 1st meeting of the year held last week. Winter festival application was submitted for council approval.
- Fire Chief: Tom Long: Not present. Report is on file.
- Emergency Management: Tom Olver: Not present. Looking at siren issues.
- Police Commission: Dave Clark and Sean Alessandria: Jerry Doty was reappointed as Chairman, Dave Clark as Vice Chairman. Pension plan has been moved. Rainey and Rainey 2021 audit received. Would like to put the LSA Gaming Grant on the February agenda for a vote in order to purchase a new patrol car. Mr. Clark will take care of the application process.
- Code Enforcement: Code Enforcement/Park Manager: Shawn Bolles: 4 zoning tickets were issued. There will be variance hearing coming up shortly. The new permit manager system is up and running. Violations issued to residents for nuisance vehicles that have not been paid, or that have corrected the violation but have failed to pay the fine will be brought to court. The squatter issue on Ave N has been resolved. The squatters have vacated the building and the bank is in possession of the property. The borough will work with the bank ensure the property is properly cleaned up.
- Sewage: Dave Clark: The ACT 537 report is done and will need approval tonight to send a Resolution to the Pennsylvania Department of Environmental Protection.
- All other Reports on file:

Police Report X	Recreation X	Police Commission
Planning	Fire Department X	Municipal Authority
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

7. Correspondence: On file.
8. Added agenda items: None
9. Old Business:
 - a. Motion to advertise a public hearing regarding the proposed Chapter 96 Rental Ordinance on February 14, 2023 at 7:00 p.m. **M: Kudrich/Prey.** All in favor.
 - b. Motion to approve tax refund request from Kath Foss. **M: Clark/Kudrich.** Discussion ensued; the solicitor recommended the refund be considered as it was an error. **All in favor.**

- c. Rental Property Registration and License Application fees. Carried to next month. Discussion ensued and Council looked at proposed fees schedule and were asked to review and provide input in next month's meeting.

10. New Business:

- a. Motion to submit ACT 537 Plan Resolution to the Pennsylvania Department of Environmental Protection. M: Kudrich/Clark. 6 in favor, Mr. Losee opposed. Motion carried.
- b. Motion to approve Eastern Pike Regional Police Winter Festival on January 21, 2023. M: Losee/Maney. All in favor.

11. Public Comment: NONE

ADJOURNMENT:

A motion was made by Mr. Losee and seconded by Mr. Prey to adjourn at 8:14

Respectfully submitted,



Marianne Brown
Borough Secretary