



Borough Council Minutes

September 12, 2023

7:30 pm

Call to Order, Salute to the Flag and Roll Call 7:33 p.m.

Mr. Eric Kudrich President	P	Mr. Sean Alessandra Councilman	P	Mr. Jason Ohliger Solicitor	P	Asst Chief Kowinski Fire Department	P
Mr. Dave Clark Vice President	P	Mr. John Bush Jr Councilman	A	Mr. Greg Myer Treasurer	A	Corporal Adams EPRPD	P
Mr. Dayne Losee Councilman	P	Mr. Jon Maney Councilman	A	Ms. Amy Turner Tax Collector	P	Mrs. Lisa Salvato Recreation	A
Mrs. Janet Clark Mayor	P	Mr. Harry Prey Councilman	P	Mr. Tom Olver EMA	A	Mr. Shawn Bolles Zoning/Code Enforcement Office/Park Mgr	A

Public in attendance: approximately 15 members of the public present.

1. President's Remarks.

We did not receive any Airport Park Basketball Court sealed bids. This will be put out to bid again next month.

Special thanks to Jeff's Garden Shop for their generous donation of flowers for the planters along Pennsylvania Ave. There have been 9 planters, 6 garbage receptacles and 12 trees planted along the Avenue this year.

The 9/11 service at Veterans Park was well attended. Thanks to Hope Church, members of the Veterans Committee, Mayor Clark, Broome Street Band, the Matamoras Fire Department and all who attended and helped. Noted there was new lighting installed in the Gassman Pavilion and there will soon be walking paths around Veterans Park.

Mr. Bill Clark of the Matamoras/Westfall Historical Society put on a very beautiful and informative display of local history in the Borough Annex over the weekend. Thanks for his dedication and hard work to make this happen.

2. Added Motion(s):

e. Motion to consider Resolution 2023-006 requesting a LSA Grant to the agenda. **M: Prey/Clark. All in favor.**

f. Motion to add Special Events Fire Department Fall Festival to the agenda for consideration.

M: Clark/Prey. All in favor.

g. Motion to add a request from the Fire Department for Borough approval to submit a Solicitation Permit to PennDOT for fundraising events. **M: Prey/Alessandria. All in favor.**

3. Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes)

- Dimitry Roby 105 Pennsylvania Avenue: Had a complaint about not being able to review the existing plans for 111 Pennsylvania Ave. There was discussion on processes and rights. Mr. Ohliger noted that rights are subjected to rules that must be followed. Mr. Roby noted the PA Liquor Authority is holding a hearing regarding this establishment/license and wondered why the town was not an intervener. Talked about the existing building being demolished and stated that when the building is torn down, they lose the rights for their existing nonconforming uses.

4. Unanimous Consent Agenda M: Prey/Alessandra. All in favor.

- a. Approval of Minutes – Public Hearing 1, 2 & 3 and Council meeting August 8, 2023
- b. Approval of Treasurer's Report –August 2023
- c. Approval of bills to be paid – August 2023
- d. Approval of reimbursement to the recreation department for invoices paid on behalf of the Wade Trust Fund, copy of expenditures: August 2023

5. Reports:

- Mayor: Janet Clark: The Matamoras/Westfall Historical Society put on a display and all who were involved should be very proud. The 9/11 Ceremony was very special and poignant. It was very well done and she thanked everyone involved, in particular Pastor Gilpin of Hope Church and Jane Drake.
- General Government Committee: Harry Prey: Shawn Bolles is working on violations including illegal vehicles and complaints regarding high grass.
- Fire Committee: John Bush Jr/Sean Alessandra: Mr. Alessandra noted there are items that the Fire Department needs to purchase, however they have already spent their budget. He asked Council to approve carryover funds be made available in the amount of \$3,979. Motion to disburse funds for the purchase of needed items. **M: Losee/Prey. All in favor.**
- Public Works: Harry Prey: Read DPW report. Brush pickup is ongoing and noted there is a lot of brush this year. Stated that once the leaf machine is put into operation, brush pickup will be suspended. The paving project has been completed, thanked Bob Howard for his help in overseeing the project. Asked the public to please respond to PCLP if they contact them regarding the gas lines. President Kudrich noted that the bridge revitalization project will begin next March and 2 lanes will remain open for travel. The open grate deck will be replaced with a hard surface.
- Facilities Committee: John Bush Jr.: Not present. Report will be filed.
- Finance Committee: Dave Clark: Budget worksheets will be given to Council tonight, requested each member complete the highlighted areas. Budgets must be returned no later than September 30th; October 4th is the 1st budget workshop. Noted Wade reimbursement for the month is \$3,993. Mr. Clark talked about the application the Fire Department would like to submit to PennDOT for a Solicitation Permit to fundraise.
- Planning Mark Madsen: There will be a meeting next Tuesday at 7pm and there is a Conditional Use application that will be considered.
- Recreation Advisory Board: Jon Maney/Lisa Salvato: Pam Conklin noted the Park after Dark event was a success. There were over 200 attendees. Their September 5th meeting has been rescheduled for September 20th.
- Eastern Pike Regional Police: Corporal Adams read the report. Noted two new Officers have joined the Department. Reminded everyone that school is back in session and asked that every please drive safely. Encouraged all to visit pike.crimewatchpa.com
- Asst Fire Chief: Todd Kowinski: Read report. There are 9 new members, 7 of which are Jr. Members. He spoke positively about the Jr Fire Department members and the program. Discussed Fall Festival Special Events application.
- Emergency Management: Tom Olver: Report on file, read by Eric Kudrich. AM radio station remains operating and reliable 24/7/365. EMA web page has been updated and secured. Reminder that we are in the peak of the hurricane season. Be prepared. For more information contact Tom in the EMA office at any time or at ema@matamorasborough.com.
- Police Commission: Dave Clark and Sean Alessandra: Reviewed police pension, discussed creating a Police Impound Lot as a revenue stream. Not sure of the feasibility, but they are looking outside the box for ways to generate revenue. Still working on getting parts for equipment that was impacted by the lighting strike. There will be a special meeting tomorrow night, Executive Session, to gather comments from other Commission Members regarding the budget. Council will receive a copy of the Police budget by Thursday morning. Joint Budget Meeting is September 18, 2023 in the Borough Annex at 7pm. The Department is fully staffed for the 1st time in years and there is a candidate that will be starting the academy in January.

- Code Enforcement/Park Manager: Shawn Bolles: Not present.
- Sewage: Dave Clark: DEP needed more time to review the report. They will provide comments, finding and decision no later than October 23rd.
- All other Reports on file:

Police Report X	Recreation X	Police Commission
Planning	Fire Department X	Municipal Authority X
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

6. **Correspondence:** On file:

- Ribbon Cutting invitation
- Pike County Conservation District report Matamoras Gas line IR 23-05 NPDES #PAD520038
- Letter from John W. Dalton, Jr regarding the proposed sidewalk project.
- EMA Web Page and Radio Update
- Letter from PA Department of Environmental Protection Time Extension Letter regarding Eastern Pike Co Regional Act 537 Plan
- Tour of Honor Statistics through August 31st

7. **Old Business:** None

8. **New Business:**

- Motion to readvertise Airport Park Basketball Court bid. **M: Losee/Prey. All in favor**
- Motion to authorize the Secretary to advertise a Conditional Use Hearing for 806 Pennsylvania Ave, New Life Church, on October 10th, 2023 based on the condition that the Planning Commission approves this during their September 19th meeting. **M: Clark/Alessandra. 4 in favor, 1 opposed. Motion passed.**
- Motion to approve Knights of Columbus Kris Kringle 5k on 12/09/2023 conditioned upon approval of the Recreation Committee, Police Department, Fire Department, EMA and Port Jervis Ambulance. **M: Losee/Prey. All in favor.**
- Motion to approve the Resolution 2023-006 of intent to participate in the Monroe LSA Grant for the purchase of a police vehicle and required electronic equipment. **M: Alessandra/Losee. All in favor.**
- Motion to approve Fire Department Fall Festival on 10/8/2023 from 10am to 5am, conditioned upon approval of the Recreation Committee, Police Department, Fire Department, EMA and Port Jervis Ambulance. **M: Prey/Alessandria. All in favor.**
- Motion to approve the Fire Department to submit a Solicitation Permit from PennDOT for coin toss date approval on Pennsylvania Ave. **M: Clark/Prey. All in favor**

9. **Public Comment:**

Allyson Gillinder 3 Ave M: Questioned what would be going into the former Exxon Station at 509 Pennsylvania Ave. President Kudrich/Mr. Madsen replied that plans have not been resubmitted.

Lena Rosselli Marinaro Ave M: Noted that she recently became an associate member of the Matamoras Fire Department and is astonished by the amount of calls they get. She praised the volunteers for all they do for our community.

Pam Conklin 402 Ave L: Wanted to know what happened to our Jr Council? A. Lack of interest from the younger generation was noted. Cory Homer said he will bring this to the attention of the Student Government at DV. President Kudrich also stated that he will contact the DVHS this week.

Motion to adjourn at 8:28 pm. **M: Losee/Prey.**

Respectfully submitted,

Marianne Brown

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Borough Secretary