

**Planning Commission of the Borough of Matamoras
Meeting Minutes of July 18, 2023**

Chairman Mark Madsen	P	Mr. Rich Anderson Planning Commission Member	P	Mr. Dave Oszczepinski Planning Commission Member	A
Mr. Eddie Addison Planning Commission Member	P	Mrs. Lisa Salvato Planning Commission Member	P	Mr. Nick McIntyre Solicitor	A
Mr. Bob Howard Planning Commission Member	P	Mr. Danny Fernandez Planning Commission Member	P	Mr. Shawn Bolles Zoning Officer	A

Call to Order, Salute to the flag and Roll Call @ 7:00 pm. There were 4 members of the public present.

Motion to approve the meeting minutes of June 27, 2023.

M: Addison/Salvato. 4 in favor, none opposed. Passed.

Public Comment:

Dimitry Roby 105 Pennsylvania Ave: Mr. Roby expressed that applicants typically either represent themselves or have legal representation to speak on their behalf. The application that is currently in the hands of the Planning Commission had neither. The excavator was present to speak on the project, which he felt was worthless. The Commission agreed. Mr. Roby also noted that it is not the position of staff members to speak on behalf of the applicant, which happened during the last Council meeting.

Correspondence:

- Letter from Council to Planning regarding 507-509 Pennsylvania Ave.

Old Business:

- a. Motion to table 2nd Amendment Resolution. **M: Madsen/Anderson. All in favor, none opposed. Passed.**
- b. 507-509 PA Ave Lot Combination, Land Development. Mr. Madsen noted that on July 8th Borough Council accepted a request for a 90-day extension from the applicant and has instructed the Planning Commission to begin a substantive review on the condition that the demolition has been started. At this point the demolition has not begun. Mr. Kudrich explained that Council asked the applicant for the extension and explained why. The applicant has not submitted updated plans and has not responded to the report from Kiley. Motion to table. **M: Madsen/Fernandez. All in favor.**

New Business:

- a. Peter Wolfhurst has offered to come to the Borough and explain the duties of the Planning Commission. It was decided that August 22, 2023 the Planning Commission will hold a workshop at 6 pm. Mr. Madsen asked that the Borough Council be invited to attend.

Mr. Madsen noted that he would like the Planning Commission to consider looking into putting together an ordinance that addresses signage in windows.

Motion to adjourn 7:47 pm: **M: Anderson/Addison. All in favor.**

Respectfully submitted,

Marianne Brown

Marianne Brown
Planning Secretary