



Borough Council Minutes
February 13, 2024
7:30 pm

Call to Order, Salute to the Flag.

Mr. Eric Kudrich President	P	Mr. Jon Maney Councilman	A	Mr. Jason Ohliger Solicitor	P	Chief Todd Kowinsky Fire Department	P
Mr. Mark Madsen Vice President	P	Mr. Harry Prey Councilman	P	Mr. Greg Myer Treasurer	A	Asst Chief Stewart Eastern Pike Regional Police	A
Mr. Sean Alessandra Councilman	P	Mrs. Lisa Salvato Councilwoman	P	Ms. Amy Turner Tax Collector	P	Mr. Shawn Bolles Zoning/Code Enforcement Office/Park Mgr	A
Mr. John Bush Jr Councilman	P	Mr. Cory Homer Mayor	P	Mr. Tom Olver EMA	A		

Public in attendance: approximately 18 members of the public were present.

President Kudrich thanked the DPW for their hard work during today's storm, and noted that garbage pickup will resume tomorrow. He introduced PLCP General Manager Ed Verbraak and Customer Affairs Manager Katrina Mancini to the audience. Mr. Verbraak discussed project updates on vegetation, replacement and expansion initiatives and noted that he was available at any time for questions and concerns. Noted issues with scheduled cycle trimming and funding issues and their 10-year plan to eliminate low-pressure gas lines.

Added Motion(s): None

Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes)

- **Dimitry Roby 105 Pennsylvania Avenue:** The PA Liquor Authority will have a hearing regarding the beer establishment on 2nd Ave and PA Ave regarding alleged beer sales to minors. Questioned the demolition permit. Recommends that the council reach out to Brian Snyder to discuss this establishment.
- **Pam Conklin 402 Ave M:** Thanked the DPW for doing a great job with snow removal and thanked Mayor Homer for pursuing applicants for Junior Council.

Unanimous Consent Agenda M: Alessandra/Bush Jr. All in favor.

- Approval of Minutes –Council meeting January 2024
- Approval of Treasurer's Report –January 2024
- Approval of bills to be paid – January 2024
- Approval of reimbursement to the recreation department for invoices paid on behalf of the Wade Trust Fund, copy of expenditures: January 2024

Reports:

- Mayor Cory Homer: Welcomed two new Junior Council prospects, thanked EPRP for hosting the well-attended Winter Festival, social media page is doing well, discussing grant applications. Full report is on file.
- General Government Committee: Mark Madsen: Milford extended an invitation to all Council to join them in their St. Patrick's Day Parade. General Government held an employee meeting, the employee handbook is currently under review; feedback from Council has been requested and the employment application has been updated.
- Fire Committee: John Bush Jr/Sean Alessandra: Nothing to report.

- Public Works: Harry Prey: Report was read. The new Bobcat machine has been received and is currently being used in the park. Brush is being picked up, the compost facility is currently closed to the public and will re-open soon. Notify the borough office with any pothole complaints.
- Facilities Committee: John Bush Jr.: Smith Plumbing completed work in the Annex and the Fire House, leak in the DPW has been completed. Septic at the borough has been pumped.
- Finance Committee Lisa Salvato: Bill payment is going well; the Borough is financially secure. Attended a finance meeting with Greg and Scott Myer, along with Marianne Brown. Under new business, there is a request to add Scott Myer as a check signer.
- Planning Committee Mark Madson/Eddie Addison: Applicant for 507-509 Pennsylvania Ave requested a 6-month extension, planning will be looking at a lot combination at their next meeting.
- Recreation Chair Jon Maney: Not present.
- Eastern Pike Regional Police: Asst Chief Stewart: Not present. Mr. Alessandra noted that Chelsea Adams was promoted to the rank of Sergeant and Jerry Phlanz was promoted to Lieutenant.
- Fire Chief: Todd Kowinsky: The monthly report is delayed due to a new reporting system upgrade; kinks are being worked out. They are working closely with the Heart of Matamoras and have many events scheduled for the year. Todd requested that the Department work with the Council to improve the visibility of address numbers on homes to make it easier to respond to emergencies, noted it is a safety issue.
- Recreation Advisory Board Angela Clarke: Noted that there are 3 Special Event applications as well as events being sponsored by the Recreation Department that are listed under new business for consideration
- Emergency Management: Tom Olver: Firewalls have been updated.
- Police Commission: Dave Clark and Sean Alessandra: Nothing to report other than the previously mentioned promotions.
- Sewage: Nothing to report.
- Code Enforcement/Recreation Shawn Bolles: Not present.
- All other Reports on file:

Police Report X	Recreation X	Police Commission
Planning NA	Fire Department X	Municipal Authority X
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

Correspondence: On file.

Old Business:

- Public hearing regarding 6 proposed amendments to Zoning is now scheduled for March 12, 2024, at 7:15 pm; the motion to advertise was approved during the December's council meeting.
- President Kudrich working on Council assignments

New Business:

- Motion to approve Resolution 2024-001 appointing the Borough Treasurer to act as the Chief Administrative Officer (CAO) of the Pennsylvania Municipal Retirement System (PMRS) for any and all transactions. **M: Madsen/Alessandra.** President Kudrich read the resolution. **All in favor, motion passed.**
- Motion to approve Special Event for a McAteer and Will Easter Extravaganza to be held on March 23, 2024, fees waived, contingent upon receipt of a certificate of insurance. **M: Prey/Alessandra.** **All in favor, motion passed.**
- Motion to approve Special Event for a German Shepherd Dog Club of America show to be held from June 7- June 9th contingent upon receipt of a certificate of insurance. **M: Prey/Alessandria.** **All in favor, motion passed.**
- Motion to approve Special Event for a Car Show by Affordable Medical Transportation in memory of Austin Prey to be held on June 01, 2024, fee waived. **M: Alessandra/Madsen.** **All in favor, motion passed.**

- e) Motion to approve Touch-a-truck Saturday, April 13, 2024. **M: Prey/Alessandra. All in favor, motion passed.**
- f) Motion to approve Fun Flicks Movie Night May 18, 2024, 8:00 pm. **M: Prey/Alessandra. All in favor, motion passed.**
- g) Motion to permit signature bows placed on street lamps on PA Ave for the month of April. **M: Prey/Bush Jr. All in favor, motion passed.**
- h) Motion to permit Project Linus' request for use of the Annex on the 2nd Thursday of each month from 10 am to 2 pm. **M: Bush Jr/Madsen. All in favor, motion passed.**
- i) Discuss and review proposed changes to the fee schedule. **Motion tabled.**
- j) Motion to authorize Scott Myer as an official check signer. **M: Salvato/Alessandra. All in favor, motion passed.**
- k) Nomination of Shannon O'Leary to the position of Junior Council. **M: Prey/Alessandra. All in favor, motion passed.**
- l) Nomination of Nathaniel Carso to the position of Junior Council. **M: Prey/Bush Jr. All in favor, motion passed.**
- m) President Kudrich introduced Solicitor Hamilton to discuss a request to approve the assignment of the lease for the parking area at Fort Knox Self Storage. The owner, Wes Solloway, is under contract relating to the property and would like to assign the lease of the parking area as part of the sale. Motion to approve assignment of the lease for the parking area at Fort Knox Self Storage. **M: Madsen/Salvato. All in favor.**

Public Comment:

Dee Losee commented that he had the need to call Fire Chief Kowinski and the QRS team and he was very pleased with their professionalism.

8:26 PM Motion to adjourn to executive session to discuss personnel and contractual issues **M: Prey/Bush Jr. All in favor.**
 8:42 pm Regular session reconvened.

- n) Motion to ratify the termination of Thomas VanDunk effective January 30, 2024. **M: Madsen/ Bush Jr. All in favor, motion passed.**
- o) Motion to hire Jerome Lomangino for a per diem position at a rate of \$19.50 hourly rate effective February 13, 2024. **M: Prey/Alessandra. All in favor, motion passed.**

Public Comment: None

A motion to adjourn was made by Mr. Madsen at 8:44 pm.

Respectfully submitted,

Marianne Brown

Marianne Brown
 Borough Secretary