



Borough Council Minutes

August 13, 2024

7:30 pm

Call to Order, Salute to the Flag, 7:30

Mr. Eric Kudrich President	P	Mr. Harry Prey Councilman	P	Mr. Jason Ohliger Solicitor	P	Chief Todd Kowinsky Fire Department	P
Mr. Mark Madsen Vice President	P	Mrs. Lisa Salvato Councilwoman	P	Mr. Scott Myer Treasurer	P	Asst Chief Stewart Eastern Pike Regional Police	P
Mr. Sean Alessandra Councilman	P	Mr. Cory Homer Mayor	P	Ms. Amy Turner Tax Collector A	P	Mr. Shawn Bolles Zoning/Code Enforcement Office/Park Mgr	P
Mr. John Bush Jr Councilman	P	Ms. Shannon O'Leary Junior Council	P	Mr. Tom Olver A EMA	A		
Mr. Jon Maney Councilman	P *7:33	Mr. Nathaniel Carso Junior Council	P				

Public in attendance: approximately 11 members of the public were present.

President's Remarks:

Trash receptacles have been received; flowerpots have not been received yet.

Added Motion(s): None

Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes)

Dimitry Roby: 105 PA Ave: Spoke about unintended consequences of amending his tax card. Spoke about the increase in his taxes due to a shower being installed years ago. Mr. Roby gave the Secretary 3 letters and ask they be recorded.

Unanimous Consent Agenda M: Maney/Alessandria. All in favor.

- Approval of Minutes –Council meeting July 2024
- Approval of Treasurer's Report – July 2024
- Approval of bills to be paid – July 2024
- Approval of reimbursement to the recreation department for invoices paid on behalf of the Wade Trust Fund, copy of expenditures: July 2024

Reports:

- Mayor Cory Homer: Noted that he is in support of both the haunted trail application and the Resolution for a DCED Grant for ADA Sidewalks in Veterans Park. He is helping plan the upcoming Christmas parade and noted that the Airport Park Runway Light Restoration Projects is in the planning stage. The full report is on file.
- Government Committee: Mark Madsen/Harry Prey: Mr. Madsen had a meeting with our insurance representative regarding our workers' compensation policy. As expected, there is a significant increase in the premium. A check in the amount of \$3,900 was put for the first installment. The overall premium will be close to \$20,000 annually; triple what was paid in the past. The stormwater issue is still under review. The Garbage Task Force met with the Municipal Authority to discuss the possibility of the Authority taking over garbage pickup for the town. A business

plan will be put together, and more discussions will follow. This is being explored for budgeting concerns.

- Fire Committee: Sean Alessandra/Lisa Salvato: Nothing to report.
- Public Works: Harry Prey/Jon Maney: Report is on file.
- Facilities Committee: John Bush Jr./Mark Madsen: Mr. Bush reported that the water heater in the borough office has been replaced. We are waiting for the sewer pipe and AC repair to be done.
- Finance Committee: Lisa Salvato/John Bush Jr.: Mr. Salvato met with Meyer & Meyer last month to complete the liquid fuels transfer of monies and to wrap up the LSA Police Vehicle Grant. Early spring Tox Island will have some trees trimmed to help prevent an ice jam. Asked Council to start looking at their budgets for the upcoming meetings.
- Finance: Scott Myer: Reports are on file. Real estate tax collection is at 100% of the budget, EIT is at 73% which means we are currently ahead of budget.
- Planning Committee: Eddie Addison: Not present.
- Recreation: Jon Maney/Sean Alessandria: Nothing to report
- Eastern Pike Regional Police: The report was read and is on file. The new Ford Explorer is being delivered tomorrow; EPRP will secure a loan if the grant check is not received soon. 2 officers have graduated. The Department is now fully staffed.
- Recreation Advisory Board: Angela Clark reported a calm summer, the splashpad is now up and running.
- Fire Chief: Todd Kowinsky: Read report, full report is on file. Talked about the incident at the home on PA Ave earlier this month. Noted the fair that was scheduled was canceled by the vendor and many attempts were made to reschedule with another company but they were unsuccessful. Would like to have a fundraiser to sell 911 home address markers. It is very difficult for the responders to find homes due to poor signage.
- Emergency Management: Not present. Nothing to report.
- Police Commission: Dave Clark and Sean Alessandra: Mr. Alessandra noted there is an upcoming Joint Meeting to discuss the EPRP budget.
- Sewage: Mark Madsen: Milford Township has pulled out of the project. The project still ongoing and moving forward.
- Code Enforcement/Recreation Shawn Bolles: Read his report. Mr. Bolles noted he attended the FEMA Flood Risk Review Meeting. The Council will need to reply to FEMA regarding the flood maps if they feel there are any changes to be made. A reply is needed by the end of the month. Mr. Olver has reviewed the map (areas of increase and decrease can be found in correspondence folder).
- Tax Collector: Amy Turner: School tax collection has begun. Real estate tax collection is in the penalty phase. Residents have until the end of year to pay before they are considered delinquent and are sent to the Pike County Tax for collection. Office hours are Wednesday 4 pm -7 pm at the borough office.
- Junior Council: Shannon O’Leary & Nathaniel Carso: Ms. O’Leary reported that she and Mr. Carso have completed the inventory of local businesses and are now finalizing a neighborhood packet for the town. Mr. Carso would like residents to mindful driving now that school has resumed.
- All other Reports on file:

Police Report X	Recreation	Police Commission
Planning X	Fire Department X	Municipal Authority
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

Correspondence: On file.

- a) Letter from Planning to the Council regarding the Schedule of Developmental Standards.
- b) Letter from Planning to the Council regarding §124-18 Off-Street Parking and Loading

- c) Mike Mrozinski Pike County Planning FEMA Flood Risk Review-Review period extended to August 30. Tom Olver, Matamoras EMA: Notes "Increase" areas north of 1st Street from Ave N to P and in the area of 905 Ave R. See map for areas that have decreased.
- d) Letter from Attorney Anthony Magnotta regarding the Inter-Governmental Agreement between Westfall Township, Milford Township, Milford Borough, the County of Pike and the Municipal authority of the Township of Westfall and Matamoras Borough.
- e) Letter of response to Milford Township Board of Supervisors concerning Milford Township's withdrawal from the 537 Plan from Eastern Pike 537 Inter-Governmental Sewer Committee.
- f) Response letter from Attorney Anthony Magnotta regarding Milford Township's withdrawal from the Act 537 Plan.
- g) Matamoras Fireman's Relief Association Compliance Audit
- h) Pike County Assessment Office Real Estate Assessment Appeal Hearing
- i) Charles St. John Petition for Appeal from Disposition of the Pike County Board for Assessment and Revision of taxes.
- j) PennDOT Liquid Fuels consultation summary
- k) PennDOT acknowledgement of reimbursement, no further action required.
- l) Matamoras Liquid Fuels audit report for the period of January 1, 2021, to December 31, 2022.
- m) Stormwater Plan from Kiley Associates, LLC for 5th Street and Ave C
- n) Request to place purple ribbons on the lampposts on PA Ave for the month of October for National Domestic Violence Awareness Month.

Old Business:

- a) Matamoras/Westfall Compost Facility: chipping and access. **Tabled.**
- b) Motion to reopen the hearing for Section 124 the Schedule of Developmental Standards and §124-18 Off-Street Parking and Loading. **M: Prey/Madsen. All in favor.**
 Mr. Ohliger explained proposed change to §124 The Schedule of Development Standards centers around regulating the height and front setbacks requirements in the C2 districts. A recommendation from Pike County Planning was to require a Conditional Use approval to help control the height and setback of buildings on the Ave. Mr. Ohliger opened the floor for questions from Council. Mr. Maney asked if an existing building were to be taken down and rebuilt, would this require Conditional Use approval? Mr. Ohliger asked if it was in the existing footprint then possibly not, but if it were an expansion, it would require approval. Each case would need to be reviewed. Mr. Ohliger asked if there were any questions from the public. None heard. A motion to approve changes to §124 Schedule of Development Standards was made. **M: Madsen/Alessandra. 6 in favor, 1 opposed. Motion carried.**
 Mr. Ohliger continued the hearing for §124-18 Off Street Parking and Loading and explained that the change was to add a line to ensure that any new non-residential business in the C2 zone must also comply to this ordinance. Mr. Ohliger asked if there were any questions from the Council, there being none, he asked if there were any questions from the public. There were none. Motion to accept the change to § Off Street Parking and Loading. **M: Alessandra/Prey. All in favor. Motion carried.**
- c) Storm water discussion regarding 5th Street and Ave C. Plans were received from Kiley Associates. Mr. Bolles reviewed the plans with Mr. Prey. Mr. Bolles sent Mr. Cozza photos of the area after a storm to show the amount of water that pools. They agreed that the plans would need to be revised to accommodate more water.

New Business:

- a) Motion to approve a Special Activities Application from The Heart of Matamoras for a "Haunted Trail" event to be held on 10/18/2024, 10/19/2024, 10/25/2024 and 10/26/2024 from 5 p.m. to 9 p.m. **M: Prey/Alessandra. All in favor.**
- b) Motion to adopt a resolution to apply for the Greenways, Trails and Recreation grant in the amount of \$75,500 to be used for ADA-compliant sidewalks for the Veterans Memorial Park and Education Center. **M: Maney/Madsen. All in favor.**

c) Motion to approve placement of purple ribbons on the lampposts on PA Ave for the month of October for National Domestic Violence Awareness Month. **M: Maney/Alessandria. All in favor.**

8:22 Motion to adjourn to Executive Session for the purpose of discussing personal issues. **M: Salvato/Prey. All in favor.**

8:39 the Council reconvened.

Public Comment: None

Motion to adjourn was made at 8:39 by Mark Madsen. All in favor.

Respectfully submitted,



Marianne Brown
Borough Secretary