



Borough Council Minutes  
January 14, 2025  
7:30 pm

Call to Order, Salute to the Flag.

Mr. Eric Kudrich President	P	Mr. John Bush Jr Councilman	P	Mr. Jason Ohliger Solicitor	P	Chief Kowinsky Fire Department	P
Mr. Mark Madsen Vice President	P	Mr. Jon Maney Councilman	P	Mr. Scott Myer Treasurer	P	Asst Chief Stewart	P
Mr. Sean Alessandra Councilman	P	Mr. Harry Prey Councilman	P	Ms. Amy Turner Tax Collector	P	Mr. Shawn Bolles Zoning/Code Enforcement Office	P
Mrs. Lisa Salvato Councilwoman	P	Ms. Shannon O'Leary Junior Council	P	Mr. Tom Olver EMA	A		
Mr. Cory Homer Mayor	P	Mr. Nate Corso Junior Council	P				

Public in attendance: approximately 10 members of the public were present.

President's Remarks: A moment of silence was held for James Earl Carter Jr, our 39<sup>th</sup> president. Mr. Kudrich noted he will be sending a letter of opposition regarding the proposed PCLP rate increase and encouraged everyone to file a formal complaint.

Added motion(s):  
Special Events EPRP Kids Winter Festival **M: Madsen/Maney. All in favor.**

Request from Mr. Madsen for an executive session to discuss personnel matters.

**Appointments:**

**Motion for the following appointments to serve at pleasure of council:**

- Borough Secretary – Marianne Brown
  - Borough Treasurer - Myer & Myer, CPA
  - Borough Solicitor – Jason Ohliger, Ohliger/McIntyre
  - Open Records Officer – Marianne Brown
  - Zoning & Code Enforcement Officer – Shawn Bolles
  - Planning Commission Solicitor – Nick McIntyre, Ohliger/McIntyre
- M: Maney/Prey. All in favor.**

**Official Depositories** – NBT Bank and PLGIT **M: Maney/Alessandra. All in favor.**

**Official Publications** – Pike County Dispatch, Pocono Record and the Pike County Courier **M: Alessandra/Maney. All in favor.**

**Road Task Force** – Robert Howard will serve at the pleasure of the council. **M: Maney/Alessandra. All in favor**

**SEO** – Will Whitehead will serve at the pleasure of council. **M: Maney/Alessandra. All in favor**

**SEO Alternate** – Ron Tussel will serve at the pleasure of council. **M: Maney/Alessandra. All in favor**

**Borough Historian** – William Clark. **M: Maney/Alessandra. All in favor**

**Zoning Hearing Board Solicitor-** John Stieh, Levy, Stieh & Baron, PC. **M: Maney/Madsen. All in favor**

**Municipal Engineer** – Kiley Associates, LLC. **M: Madsen/Maney. All in favor**

**Building Hearing Board Solicitor-** To be selected by the Building Appeal Board at a rate of \$150 per hour. **M: Maney/Alessandra. All in favor.**

**Planning Commission** – (4-year term 7-member board) Reappointment of Dave Oszczepinski term ending January 1, 2029. **M: Madsen/Maney. All in favor.**

**Zoning Hearing Board** – (3-year term, 3 members plus 1 alternate) **Open seat** January 1, 2027, and open alternate.

**Building Hearing Board** – (3-year term, 3 members plus 1 alternate) Reappointment of Norman Dexter term ending January 1, 2028. **M: Maney/Alessandra. All in favor.** Open seat term ending January 1, 2026, and open alternate.

**There was no public comment.**

Unanimous Consent Agenda **M: Prey/Maney. All in favor.**

- Approval of Minutes –Public Hearing & Council meeting December 10, 2024
- Approval of Treasurer’s Report –December 2024
- Approval of bills to be paid – December 2024

Motion to approve reimbursement to the recreation department for invoices paid December 2024 on behalf of the Wade Trust Fund. **M: Prey/Alessandra. All in favor.**

#### **Reports:**

**Mayor Cory Homer:** Report is on file. “Mayors Corner” page will be set up on the borough website; be mindful of ice conditions; Shannon O’Leary received 1<sup>st</sup> place in Parliamentary Procedure at the FBLA Leadership Conference; 1/28 meeting with PA CFA to discuss Veterans Park sidewalks.

**General Government Committee: Mark Madsen/Harry Prey:** Mr. Madsen would like to extend an invite a representative from the Municipal Authority to be present at all meetings going forward.

**Fire Committee: Sean Alessandra/Lisa Salvato:** The department will be picking up their new truck this weekend.

**Public Works: Harry Prey/Jon Maney:** Mr. Prey read the DPW report. Christmas tree pickup has begun, place by the curb. Asked to have the Planning Board review the ordinance(s) related to fire hydrants. Noted a hydrant has been blocked by a load of soil that was dumped by a contractor.

**Facilities Committee: John Bush Jr./Mark Madsen:** Mr. Bush reported that Voltron has completed work on outlets in the fire house, Reliable Garage will repair the broken spring(s) on the bay door. Smith Plumbing will provide a quote for the replacement of the men’s room sinks and shower installation.

**Finance Committee Lisa Salvato/ John Bush Jr.:** Mrs. Salvato noted that the bid thresholds have increased and that a final payment was made on the garbage truck loan to avoid paying future interest.

**Treasurer Scott Myer:** Nothing to report.

**Recreation Jon Maney/Sean Alessandra:** Nothing to report.

**Recreation Advisory Board: Angela Clark:** Not present.

**Planning Commission Eddie Addison:** Ordinance review is continuing.

**EPRPD Assistant Chief Eric Stewart:** Read the monthly report (on file) and noted that 26% of calls were for the borough. The 2024 Annual Report has been completed.

**Fire Chief Todd Kowinsky:** Noted recent accomplishments of 3 members, read the report and stated that the tower truck will be out of service for major maintenance repairs due to the age of the vehicle.

**Emergency Management: Tom Olver:** Nothing to report

**Police Commission Dave Clark/Lisa Salvato:** Nothing to report.

**Sewage Mark Madsen:** Comment period is ending on January 20<sup>th</sup>.

**Code Enforcement Shawn Bolles:** Read report of permits issued. Effective January 1<sup>st</sup> we took over administrative duties for the building department. Sent 15 notices of violations and investigated 3 complaints.

**Tax Collector Amy Turner:** All unpaid taxes are now with the Pike County Tax Claim Bureau. Office hours will be Thursday's from 4pm to 7pm beginning February 27<sup>th</sup>.

**Junior Council Shannon O'Leary & Nate Carso:** Full reports are on file. Highlights include fundraising efforts supporting toys for local children and cash donations to local food pantries. Reported on the FBLA Regional Leadership Conference, the District Orchestra and the Unified Bocce Varsity Team.

All other Reports on file:

Police Report X	Recreation NA	Police Commission X
Planning NA	Fire Department	Municipal Authority
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

**Correspondence:** On file.

- Resignation letter from Mark Madsen from the Planning Commission
- Resignation letter from Lisa Salvato from the Planning Commission
- Letter of interest from Troy Sayles for the Planning Commission
- Letter of interest from Dave Osczepinski
- Pike Assessment Memo re: Real Estate Appeal for veteran exemption
- 2024 Municipal Mosquito Report
- Letter from Kiley and Associates -Municipal Rate Schedule

**Old Business:**

- a) Matamoras/Westfall Compost Facility: chipping and access. Tabled
- b) Matamoras Salutes Banner Program: Cristin Cavallaro reported that the banners are at St. Joseph's church for cleaning and repairs. They will be put up in May.
- c) Firefly Park offer of contribution from Mr. Biondo. Tabled.
- d) Regional Act 537 Plan. Mr. Madsen reported that the public comment period ends on January 20<sup>th</sup>.

**New Business:**

- a) Motion to approve Ordinance 2025-001 amendments to Chapter 67 Garbage. **M: Alessandra/Maney. All in favor. Motion carried.**
- b) Mr. Prey explained that received a quote of \$4,000 for fruit tree maintenance on Pennsylvania Avenue. The Council agreed to defer this discussion to the end of the year.
- c) Motion to approve Heart of Matamoras request for time capsule with historical and relevant content be placed in the borough for a period of 50 years to commemorate the anniversary of the of the Borough of Matamoras. **M: Maney/Alessandra. All in favor, motion carried.**
- d) A motion to accept, with regret, the resignation of Mark Madsen from the Planning Commission was made by Mr. Alessandra and seconded by Mrs. Salvato. **All in favor, motion carried.**
- e) A motion to accept, with regret, the resignation of Lisa Salvato from the Planning Commission was made by Mr. Madsen and seconded by Mr. Maney. **All in favor, motion carried.**
- f) A motion to appoint Kelly Johnson to the Planning Commission term ending January 1, 2026, was made by Mrs. Salvato and seconded by Mr. Madsen. **All in favor, motion carried.**
- g) A motion to appoint Troy Sayles to the Planning Commission term ending January 1, 2026, was made by Mr. Prey and seconded by Mr. Alessandra. **All in favor, motion carried.**
- h) 2007 Sterling Dump Truck a CLD is required. Mr. Prey would like the Council to consider selling the vehicle since it is not used often. Smithfield Township has expressed interest in the purchase. It was suggested that Smithfield Township propose an offer and then the Council can either accept it or put the truck on municibid at the next meeting.
- i) Motion to list the recycling trailer on municibid for \$2,000. **M: Maney/Prey. All in favor.**
- j) A motion to approve the EPRP Winter Festival at Airport Park on February 22<sup>nd</sup> from 4 pm to 7 pm was made by Mr. Maney and seconded by Mrs. Salvato contingent upon necessary paperwork being submitted. **All in favor, motion carried.**

**Public Comment:** Mr. Onofry noted that the Kash Patel Foundation is looking for charitable causes; open to bringing funding to the area. Please contact him with any questions or ideas.

**Adjourned for executive session: 8:27, 8:34 the Council reconvened.**

**A motion to adjourn at 8:34 was made by Mrs. Salvato, seconded by Mr. Madsen. All in favor.**

Respectfully submitted,



Marianne Brown  
Borough Secretary