



Borough Council Minutes  
 March 11, 2025  
 7:30 pm

Call to Order, Salute to the Flag.

Mr. Eric Kudrich President	P	Mr. John Bush Jr Councilman	P	Mr. Jason Ohliger Solicitor	P	Chief Kowinsky Fire Department	P
Mr. Mark Madsen Vice President	P	Mr. Jon Maney Councilman	A	Mr. Scott Myer Treasurer	A	Asst Chief Stewart	A
Mr. Sean Alessandra Councilman	P	Mr. Harry Prey Councilman	P	Ms. Amy Turner Tax Collector	P	Mr. Shawn Bolles Zoning/Code Enforcement Office	P
Mrs. Lisa Salvato Councilwoman	P	Ms. Shannon O'Leary Junior Council	P	Mr. Tom Olver EMA	A	Mr. Dave Clark & Mr. Tim Leonard Municipal Authority	P
Mr. Cory Homer Mayor	P	Mr. Nate Corso Junior Council	A				

Approximately 19 members of the public were present.

President Kudrich welcomed all in attendance. Noted that there are four (4) Borough Council seats open and wished everyone the best of luck and that he looks forward to working with them.

Added motion(s): None

**Public Comment:**

**Joette LeBlanc 209 Ave K:** Offered prayers to bless the meeting.

**Dimitri Roby 105 PA Ave:** He has two court cases still pending. Noted he is an intervener with the beer store expansion. The owner cannot expand his business until he meets with the liquor board. He will keep the Council posted on any new updates.

Unanimous Consent Agenda **M: Bush Jr./Alessandra. All in favor.**

- Approval of Minutes –Public Hearing & Council meeting February 11, 2025
- Approval of Treasurer’s Report –February 2025
- Approval of bills to be paid – February 2025

Motion to approve reimbursement to the recreation department for invoices paid February 2025 on behalf of the Wade Trust Fund. **M: Madsen/Prey. All in favor.**

**Reports:**

**Mayor Cory Homer:** His full report is on file. Please attend PUC hearing. Senior citizen spring cleanup is planned, reach out if you know a deserving senior in the Borough; April 26<sup>th</sup> is the 27<sup>th</sup> Pike County Commissioners fishing derby. Fire hydrants will be painted on the Ave, volunteers are welcome. The “Matamoras Welcome” sign will be replaced.

**General Government Committee: Mark Madsen/Harry Prey:** The Municipal Authority is donating their old truck for a \$1 transaction fee with the stipulation that if their new vehicle is in for repairs that they would be allowed to utilize it.

**Fire Committee: Sean Alessandra/Lisa Salvato:** New pumper truck is being used; the old rescue has been sold.

**Public Works: Harry Prey/Jon Maney:** Report read. Potholes and storm drain repair will start shortly.

**Facilities Committee: John Bush Jr./Mark Madsen:** Nothing to report

**Finance Committee: Lisa Salvato/ John Bush Jr.:** Liquid Fuels money has been received, tax money is coming in, bills are being paid.

**Treasurer Scott Myer:** Not present.

**Recreation Jon Maney/Sean Alessandra:** Not present, nothing to report.

**Recreation Advisory Board: Pam Conklin:** Noted special event application that has been submitted for approval. Touch a Truck will be pushed to May. Movie night at the park event will be scheduled.

**Planning Commission Eddie Addison:** Reported that the Planning Commission is working on a Shade Tree Ordinance and Medical Marijuana regulations.

**Municipal Authority: Dave Clark:** Asked that the Council sign a letter allowing the Municipal Authority to work with the Army Corp of Engineers on their upcoming project. At the last meeting, a question on flow testing was raised. Mr. Clark noted flow rate testing on fire hydrants is not required, but 10 out of 100-110 hydrants have been tested. Random testing will be conducted, and data will be shared with the local fire departments. Garbage cans will be provided to residents who have not opted out of the garbage service being offered. The municipal authority will take over the duties of pickup after March 26.

**EPRPD Assistant Chief Eric Stewart:** Report is on file. Asst Chief Stewart reported that one of their units is out of service and due to the age of the vehicle they will not repair it. Westfall Township is applying for a grant for a new police vehicle. Winterfest was a success. The department is sponsoring and looking for applicants for the law and leadership academy. The department has an opening for one officer.

**Fire Chief Todd Kowinsky:** Read the report. The Department attended the Port Jervis St. Patrick's Day Parade, and they will be participating in the Milford Parade as well. Breakfast with the Easter Bunny is scheduled.

**Emergency Management: Tom Olver:** Report on file

**Police Commission Dave Clark/Lisa Salvato:** Nothing to report.

**Sewage Mark Madsen:** Currently waiting for Milford Township to sign a resolution/letter to allow the pipe to run through their township. They have until March 27<sup>th</sup> to sign. If they do not sign, it will still move forward with the EPA.

**Code Enforcement Shawn Bolles:** Report is on file. Reported 2 zoning and 5 building permits were issued and there will be 6-7 violations that will be heard in court.

**Tax Collector Amy Turner:** Distributions have been deposited.

**Junior Council Shannon O'Leary:** Full report is on file. DVSD highlights were noted. Students are beginning to prepare for AP testing. Fellow Jr Council Nate Carso could not make it tonight. He is at a mock trial competition in the Scranton Court House.

All other Reports on file:

Police Report X	Recreation X	Police Commission
Planning X	Fire Department X	Municipal Authority X
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

**Correspondence:** On file.

- PA Department of Transportation Notice of Payment Liquid Fuels
- Update on SR 6 Bridge Project
- PA Department of Transportation RE Traffic Counting on Municipally Owned Roads
- Delrio & co., CPA engagement letter request for the DCED financial statement audit of the Borough for 2024.
- Letter of resignation from Mike Mady from the Recreation Advisory Board
- Letter from the Matamoras-Westfall Historical Society
- Pocono Mountains Visitor Bureau "Pick Up the Poconos" event April 26<sup>th</sup>

**Old Business:**

- a) Matamoras/Westfall Compost Facility: chipping and access. Tabled
- b) Conditional Use application of 905 Lucky Mart: The court stenographer was not in attendance for the hearing scheduled earlier this evening. The applicant requested an extension. The hearing has been continued until March 25<sup>th</sup> at 5:30 pm. This hearing will be readvertised, and the property will be reposted.

**New Business:**

- a) Motion to approve Delrio & Co., Corp engagement letter request for the DCED financial statement audit of the Borough for 2024. **M: Alessandra/Salvato. All in favor, motion carried.**
- b) Motion to advertise a public hearing to regarding the proposed repeal of Chapter 90 Poles and Wires. **M: Prey/Madsen.** Discussion ensued. This is an unenforceable ordinance and should be repealed. **All in favor, motion carried.**
- c) Motion to approve the Zoning/Temporary Use Permit for J.D. Eckman, Citizens Bank for a period of one (1) year. **M: Alessandra/Salvato.** The bank parking lot will be used as a staging area for the company working on the bridge project. This matter is before the Council because the Zoning Officer can issue a temporary permit for a period of 12 days and this project is expected to last for more than one year. **All in favor, motion carried.**
- d) Motion to approve special event "Tree of Heros" December 5<sup>th</sup> at 7 p.m. **M: Prey/Salvato. All in favor, motion carried.**
- e) Motion to approve a free, to residents of the borough who obtain coupons, Spring Cleanup Event on May 10<sup>th</sup> from 9 am to 2 pm. **M: Prey/Alessandra.** This will be free to residents of the borough who provide proof of residency and obtain their coupons prior to the event. **All in favor, motion carried.**
- f) Noted there will be revisions to existing Borough Hall Building Project Plans. The building committee will propose some changes and send them to the Borough Engineer for their review and to obtain new plans for the project.

**Public Comment:**

Kelly Johnson, Heart of Matamoras, shared the following upcoming events:

- March 22<sup>nd</sup> Alice in Wonderland Tea Party hosted by the Heart of Matamoras
- April 12<sup>th</sup> breakfast with the Easter Bunny will be hosted by the Matamoras Fire Department and the Heart of Matamoras
- April 22<sup>nd</sup> Adult Prom will be hosted by the Matamoras Fire Department and the Heart of Matamoras

A motion to adjourn at 8:20 was made by Mr. Madsen.

Respectfully submitted,



Marianne Brown  
Borough Secretary