



Borough Council Minutes
June 10, 2025
7:30 pm

Call to Order, Salute to the Flag.

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| Mr. Eric Kudrich President | P | Mr. John Bush Jr Councilman | P | Mr. Jason Ohliger Solicitor | * | Mr. Greg Fean Fire Department | P |
| Mr. Mark Madsen Vice President | P | Mr. Jon Maney Councilman | P | Mr. Scott Myer Treasurer | P | Asst Chief Stewart Eastern Pike Regional Police | P |
| Mr. Sean Alessandra Councilman | P | Mr. Harry Prey Councilman | P | Ms. Amy Turner Tax Collector | P | Mr. Shawn Bolles Zoning/Code Enforcement Office | P |
| Mrs. Lisa Salvato Councilwoman | P | Ms. Shannon O'Leary Junior Council | P | Mr. Tom Olver EMA | P | Mr. Dave Clark Municipal Authority | P |
| Mr. Cory Homer Mayor | P | Mr. Nate Carso Junior Council | A | | | | |

Mr. Ohliger attended via Zoom. Approximately 17 members of the public were present.

President Notes: Veterans Park has a new monument honoring women in service, ADA compliant sidewalks are being installed, and work is expected to be completed by the end of the month, weather permitting. President Kudrich thank Mrs. Ami Griener and her group of volunteers for caring for the planters on the Avenue. President Kudrich then proceeded with the following Proclamations and a moment of silence to recognize and honor the loss of two residents of the Borough:

PROCLAMATION HONORING THE LIFE AND LEGACY OF EDWARD KUHN

WHEREAS, Edward Kuhn, a distinguished and cherished member of the Borough of Matamoras, was born on March 17, 1923, in Port Jervis, New York, and later became an integral part of the community, serving both his country and his fellow citizens with devotion, honor, and excellence; and

WHEREAS, Edward Kuhn graduated from Matamoras High School in 1939, and in 1943, he proudly enlisted in the United States Army to serve his country during World War II; and

WHEREAS, during his service, Edward was wounded in Belgium, earning the prestigious Purple Heart for his sacrifice, and he was later honored as a dedicated member of the Rossa Fleming VFW Post #161 and Devore-Quinn American Legion Post #486; and

*WHEREAS, after his honorable service, Edward continued to contribute to his community, pursuing his passion for photography and later establishing **Ed Kuhn Photos**, where he became known for his skill and artistry in capturing life's most precious moments; and*

WHEREAS, Edward Kuhn's kind and gentle demeanor, along with his exceptional talent, made him a beloved figure in Matamoras, earning him the respect and admiration of all who knew him, not only as a gifted photographer but as a man of great integrity, humility, and service to others; and

WHEREAS, it is fitting that the Borough of Matamoras recognizes Edward Kuhn's extraordinary contributions to our town, our nation, and the lives he touched, and that we express our gratitude for his service, dedication, and the lasting legacy he leaves behind.

NOW, THEREFORE, BE IT PROCLAIMED that the Borough of Matamoras hereby honors and celebrates the life of Edward Kuhn, recognizing his service to our country, his professional excellence, and his enduring impact on our community. We extend our deepest appreciation to him and his family for the many years of devotion, hard work, and care that Ed Kuhn gave to this town and to the countless people whose lives he touched.

NOW, THEREFORE, I, Eric Kudrich, President of the Borough Council of Matamoras, on behalf of the entire Council, do hereby issue this Proclamation of Honor in memory of Edward Kuhn, and direct that this tribute be spread across the official minutes of the regular meeting of the Matamoras Borough Council on this 10th day of June 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Borough of Matamoras to be affixed this 10th day of June, 2025.

Eric Kudrich, President
Attest

Cory Homer, Mayor

Marianne Brown, Secretary

PROCLAMATION HONORING THE LIFE AND LEGACY OF GARY BABB

WHEREAS, Gary Babb selflessly dedicated many years of service to the Borough of Matamoras through his active leadership and unwavering commitment to public safety; and

WHEREAS, Gary Babb faithfully served on the Board of Directors of the Matamoras Fire Department, guiding its mission and supporting its members; and

WHEREAS, Gary Babb served with distinction as Emergency Management Director for the Borough of Matamoras, helping to ensure the safety and preparedness of the community; and

WHEREAS, Gary Babb held numerous leadership positions within the Matamoras Fire Department, including Vice President, Chief, and Assistant Chief, embodying the highest ideals of volunteerism, leadership, and dedication; and

WHEREAS, his tireless efforts and years of service have left an indelible impact on the Matamoras community and will be long remembered with admiration and gratitude; and

WHEREAS, the Borough of Matamoras deeply mourns the passing of Gary Babb and recognizes the substantial loss felt by his family, friends, colleagues, and all who had the privilege of working alongside him;

NOW, THEREFORE, I, Eric Kudrich, President of the Borough Council of Matamoras, on behalf of the entire Council, do hereby issue this Proclamation of Honor in memory of Gary Babb, and direct that this tribute be spread across the official minutes of the regular meeting of the Matamoras Borough Council on this 10th day of June, 2025.

Let this proclamation stand as a lasting record of appreciation for his extraordinary service and commitment to the safety, well-being, and unity of our Borough.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Borough of Matamoras to be affixed this 10th day of June 2025.

*Eric Kudrich, President
Attest*

Cory Homer, Mayor

Marianne Brown, Secretary

There were no comments from the public.
There were no added motions.

Unanimous Consent Agenda M: Maney/Prey. All in favor, motion carried.

- a) Approval of Minutes – May 13, 2025, Public Hearing -Shade Trees, Council Meeting
- b) Approval of Treasurer's Report – May 2025
- c) Approval of bills to be paid – May 2025

Motion to approve reimbursement to the recreation department for invoices paid May 2025 on behalf of the Wade Trust Fund.
M: Maney/Prey. All in favor, motion carried.

Reports:

Mayor Cory Homer: His full report is on file. The mayor expressed condolences to the families of Mr. Babb and Mr. Kuhn, reminded residents to use caution during the ongoing bridge project, noted the positive feedback from the residents regarding the installation of the new speed and street signage. Noted August will be the final meeting for current Junior Council members, and he will be looking for new candidates to fill the vacancies.

General Government Committee: Mark Madsen/Harry Prey: Mr. Prey noted that the fuel tank in the DWP yard will be removed once the tank is depleted of fuel.

Fire Committee: Sean Alessandra/Lisa Salvato: Nothing to report.

Public Works: Harry Prey/Jon Maney: The DPW and the Municipal Authority are working together on the installation of new street signage and drainage improvements. A new drain is scheduled to be installed at the intersection of 5th St and Ave C, and the existing drain on 4th Street will be repaired. Residents are asked to place yard waste in bins with drainage holes to speed up pickup. Branches should not exceed 4 inches in diameter. Next month the DYI yard waste disposal area at the DPW yard will be open to residents on Saturdays from 8:00 AM to 12:00 PM. Please note that bins and dumpsters will be monitored via video surveillance.

Facilities Committee: John Bush Jr./Mark Madsen: Nothing to report.

Finance Committee: Lisa Salvato/ John Bush Jr.: An audit of the financial records is expected to be completed shortly. PennDOT will conduct a final inspection of the 7th to 10th Street sidewalk project that was completed in 2019 and the letter of credit associated with the project will be closed.

Treasurer Scott Myer: Nothing to report

Recreation Jon Maney/Sean Alessandra: Thanks were extended to Borough staff for all their hard work in the park. The 4th of July Event is approaching (see New Business), and the splash pad is scheduled to open on July 5th.

Recreation Advisory Board: Pam Conklin: Story time and crafts for children are scheduled at the Drake Pavilion on June 12, 19 and 26 and July 3 at 10:00 AM. A "Matamoras Walk" program is also planned, where children will earn a bead for every 10 miles walked; beads can be redeemed for a treat. Information regarding events can be found on the Matamoras Recreation Facebook page.

Planning Commission Eddie Addison: Nothing to report. Last month's meeting was cancelled.

Municipal Authority: Dave Clark: Reiterated plans for storm drain improvements and repairs. Garbage collection is running smoothly.

EPRPD Asst Chief Stewart: Read the May report. The warmer weather has led to an increase in arrests. The Law and Leadership Academy had a strong response this year and will be held. A 3D Archery Shoot will be held in Airport Park.

Fire Department Greg Fean: Read the May report, which included recent calls and training. Water rescue training has been postponed due to the weather. He requested Council approve improvements to the firehouse flooring. The Department received a grant in the amount of \$75,000 to epoxy the flooring.

Emergency Management: Tom Oliver: Siren maintenance was completed last Thursday, and all sirens were tested on Friday. Updates to the Emergency Operations Plan (EOP) are underway.

Police Commission Dave Clark/Lisa Salvato: The "I Was Caught Doing the Right Thing" community service initiative has begun. Officers will recognize youth performing a good deed and will reward them with a token. The token can be redeemed at participating local businesses. Another officer that resigned last week; recent resignations have been due to better pay opportunities elsewhere.

Sewage Mark Madsen: Not present. Nothing new to report, still in the hands of the DEP.

Code Enforcement Shawn Bolles: Zoning/Code: 8 zoning permits, 7 building permits were issued, and 8 violations were issued for high grass. Only one of the violations was satisfied; the violations that were not answered will be brought to court where they will be facing a \$1,000 fine instead of the \$50 fine.

Tax Collector Amy Turner: There are 106 unpaid tax bills. Second notices were issued last week. The penalty phase begins July 1.

Junior Council Shannon O'Leary: Reported School Spirit Games and Senior Prom were held. DV donated to "ACT Through Music" for Mental Health Awareness Month and in return they provided mental health kits for students. Graduation was held on June 6th. Her full report is on file.

Junior Council Nate Carso: Noted the school year has officially ended. Highlights from May included "Odyssey of the Mind" participants placing 4th and 12th at the World Finals at Michigan State University. Student Council raised \$6,000 for childhood cancer research. His full report is on file.

All other Reports on file:

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| Police Report | Recreation X | Police Commission |
| Planning X | Fire Department X | Municipal Authority |
| Myer & Meyer Financial Report X | Berkheimer EIT Report X | Pike Tax Maintenance Updates X |

Correspondence: On file.

- Pike County Commissioners regarding funding printing and postage expenses associated with distribution of Tax Notices
- Pike County Assessment Office memo regarding Appeal Hearings
- Westfall Township RE: Yard Waste Facility – Closed to Matamoras Borough

Old Business:

- a) Matamoras/Westfall Compost Facility: A meeting will be scheduled within the next week to discuss the future of the compost facility. A Council member and a Westfall Township Supervisor will meet with Solicitors to review plans.
- b) Muncibid 2007 Sterling Dump Truck w/ Plow and Spreader: No bids were received. This will be relisted.
- c) A motion to return the Shade Tree Ordinance back to the Planning Commission was made by Mr. Maney, seconded by Mrs. Salvato. All in favor, motion carried.
- d) There was no action taken on the Matamoras Fire Department lease agreements.

New Business:

- a) Motion to approve the Fire Department's request to apply epoxy coating to the bay flooring, utilizing funds secured through their grant was made by Mr. Bush Jr. and Mr. Prey with all in favor. It was noted that the grant should cover the entire clubhouse area. The motion carried.
- b) Special Event Application for 4th of July Fireworks submitted by Carl Will of McAteer and Will contingent upon receipt of insurance certificates and naming the Borough as an Additional Insured with respect to the event was made by Mr. Maney and seconded by Mr. Prey. Mr. Will noted that additional vendors and food trucks would be present. Entry and exit routes will remain the same. Vendors are instructed to stay until the conclusion of the event. The Fire Department will be present and assisting as they have in the past. Eastern Pike Regional Police noted they will reach out to other agencies for assistance. All in favor, motion carried. Mr. Olver will update the EOP that was submitted back in 2022.
- c) A motion to approve a Special Event Application for Monday's June 30 – August 25, 2025, submitted by Ami Greiner/Bill Gaa for "Matamoras Mile" walk/run through Airport Park was made by Mr. Maney and seconded by Mr. Prey. All in favor, motion carried.
- d) A motion to approve a Special Event Application for Sunday, September 14, 2025, submitted by Ami Greiner/Pam Conklin for a "Wags & Whiskers Pet Fest" was made by Mr. Bush Jr and seconded by Mr. Maney. All in favor, motion carried.

Public Comment:

Mr. Eddie Addison offered his service to the fire department with the epoxy floor project in the firehouse. Mr. Addison is a retired construction manager with many years of experience in thermosetting polymers for linings, floors and walls.

A motion to adjourn was made by Mr. Maney at 8:30, all in favor.

Respectfully submitted,



Marianne Brown
Borough Secretary