



Borough Council Minutes
August 12, 2025
7:30 pm

Call to Order, Salute to the Flag.

Mr. Eric Kudrich President	P	Mr. John Bush Jr Councilman	P	Mr. Jason Ohliger Solicitor	P	Mr. Greg Fean Fire Department	P
Mr. Mark Madsen Vice President	P	Mr. Jon Maney Councilman	P	Mr. Scott Myer Treasurer	P	Chief Stewart Eastern Pike Regional Police	P
Mr. Sean Alessandra Councilman	P	Mr. Harry Prey Councilman	P	Ms. Amy Turner Tax Collector	P	Mr. Shawn Bolles Zoning/Code Enforcement Office	A
Mrs. Lisa Salvato Councilwoman	P	Ms. Shannon O'Leary Junior Council	P	Mr. Tom Olver EMA	A	Mr. Dave Clark Municipal Authority	P
Mr. Cory Homer Mayor	P	Mr. Nate Carso Junior Council	P				

Approximately 11 members of the public were present.

President Kudrich complimented the Music in the Park events that have been taking place on Tuesday evenings at Airport Park. A motion was made by Mr. Alessandra and seconded by Mr. Maney and carried unanimously to open the Road Paving Bid. Only one bid was received. President Kudrich passed the bid to the solicitor for review and continued with the meeting.

Motion to Amend Agenda was made by Mark Madsen, seconded by Sean Alessandra, with all in favor, to strike the following items under New Business:

3. Discussion of possible referendum regarding the Eastern Pike Regional Police
7. Motion to adjourn to Executive Session to discuss personnel issues

Public Comment:

- Edwin Issacson of 400 Ave F of 400 Ave F, expressed his disdain for the lack of police presence, stating that people are driving through town "like it is the Wild West."

Unanimous Consent Agenda M: Mr. Bush Jr./Mr. Maney. All in favor, motion carried.

- a) Approval of Minutes –July 8, 2025, Special Meeting July 15, 2025
- b) Approval of Treasurer's Report – July 2025
- c) Approval of bills to be paid – July 2025

Motion to approve reimbursement to the Recreation Department for invoices paid July 2025 on behalf of the Wade Trust Fund.

M: Mr. Bush Jr./Mr. Maney. All in favor, motion carried.

Reports:

Mayor Cory Homer: Reported that Home Depot is sponsoring a veterans' project, and Lowe's has joined the effort. Nominations for eligible elderly individuals or veterans in need of home improvements should be directed to the mayor. Mr. Maney and Mr. Homer met with an Eagle Scout who will propose a project to renovate the old light in Airport Park. Mayor Homer presented Jr. Council Member Nate Corso with a Certificate of Achievement for his service. Jr. Council Member Shannon O'Leary will continue for another year.

General Government Committee: Mark Madsen/Harry Prey: Mr. Madsen noted that we received notification that a Workers Compensation Audit will be taking place soon.

Fire Committee: Sean Alessandra/Lisa Salvato: Nothing to report.

Public Works: Harry Prey/Jon Maney: Yard waste collection continues. When using the facility at the DPW for yard waste disposal, please separate leaves and grass from brush and branch clippings. The DPW and the Municipal Authority have been working together repairing storm drains throughout the borough. Pothole repair will begin in a week or so.

Facilities Committee: John Bush Jr./Mark Madsen Mr. Bush reported a leak in the A/C unit condensation pan. A temporary fix was made. A more efficient unit for the annex is recommended.

Finance Committee: Lisa Salvato/ John Bush Jr.: Mrs. Salvato is beginning to work on the budget and will be distributing spreadsheets for each department shortly.

Treasurer Scott Myer: Nothing to report

Recreation Jon Maney/Sean Alessandra: Park attendance remains high. The sidewalk project is complete. Renovations and grading continue. Ribbon-cutting is scheduled for September 11. Mr. Maney thanked employees for their hard work.

Recreation Advisory Board: Pam Conklin: Not present.

Planning Commission Eddie Addison: The Shade Tree Ordinance was returned for revision and will be presented at the next meeting. Other ongoing Commission work was discussed.

Municipal Authority: Dave Clark: 1. No bids received for well-drilling projects; it will be re-advertised. 2. Using grant funds, the Muni Authority is working with the Army Corps of Engineers to replace water mains on Cedar Lane and Stark Drive in Westfall Township. 3. Residents are leaving garbage cans in the street post-collection, violating borough code. A robo-call and billing insert will be used to remind residents to take their cans off the streets after collection is complete.

EPRPD Asst Chief Stewart: Read the report, which is on file. Talked positively about the “I was caught” program the department is participating in. Joint EPRP budget meeting is scheduled for September 18 at 7:00 pm in the borough annex.

Fire Department Greg Fean: Report is on file. Gave a report on all the events and drills they are participating in.

Emergency Management: Tom Olver: Mr. Olver reported that Bill Nealis announced he can become more involved with EMA issues as needed. Mr. Nealis was appointed as an EMA Assistant in 2001. Please reach out to him if anything comes up.

Police Commission Dave Clark/Lisa Salvato: Mr. Clark reported the following: the department has hired 1 full-time and 1 part-time officer; they donated bullet proof vests to the Westfall and Matamoras Fire Departments; Westfall Township has allowed them to use their grant writer to apply for new radios through the state LSA grant program; the 2026 budget is prepared and copies were presented to Mr. Kudrich earlier in the evening for distribution. The plan is to keep the budget numbers the same for a 3-year period, 2026, 2027 and 2028

Sewage Mark Madsen: The DEP is utilizing the 60-day extension. The decision will be made by the beginning of October.

Code Enforcement Shawn Bolles: Zoning/Code: Not present.

Tax Collector Amy Turner: 58 property tax accounts remain unpaid. School tax collection has begun. Audit paperwork has been submitted.

Junior Council Shannon O’Leary: Ms. O’Leary reported that class schedules have been finalized and mailed to students, AP exam scores for 2025 were released in early July, senior photos are being taken August 11-15th, and freshman orientation will be held August 19th. Her full report is on file.

Junior Council Nate Carso: Reported this is his last meeting, he has been accepted into the prestigious state-wide Young Ambassador Program “Keep Pennsylvania Beautiful”. He thanked Mayor Homer and the rest of the Borough Council for the experience he had as a member of the Junior Council.

All other Reports on file:

Police Report X	Recreation X	Police Commission
Planning X	Fire Department X	Municipal Authority
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

Correspondence: On file.

- Workers Compensation (SWIF) - Notice of upcoming Audit
- Pike County Conservation District – Low-Volume Road Maintenance Program C-Call for Applications
- E-mail from Westfall regarding Joint Meeting for EPRP 2026 Budget
- PA Dept of Environmental Protection – Time Extension Letter Act 537

Old Business:

1. Westfall Compost update: Nothing to report.
2. Discussed that some updates are needed to the Matamoras Fire Department lease agreement and use of land. A date to discuss will be set with members of the Fire Department and members of Council.
3. A motion was made by Sean Alessandra and seconded by Jon Maney to relist the 2007 Sterling Dump Truck w/ Plow and Spreader for \$100, no reserve, on Municibid. **All in favor, motion carried.**
4. A motion was made by Mr. Maney, seconded by Mr. Prey to accept the 2025 Road Paving Bid in the amount of \$496,910.70 presented by Wayco. Discussion ensued. Mr. Madsen inquired if they were taking care of potholes as they pave, Mr. Prey responded that they would, and the consensus was that they would prepare the subbase as they go. It was noted that the borough has used Wayco in the past and did not have any issues. This was the only bid that was received. **All in favor, motion carried.**

New Business:

1. A motion was made by Mr. Jon Maney and seconded by Mr. Harry Prey to accept, contingent upon Milford's approval, the Municibid winning bid of \$156,200 for the 2021 Freightliner Garbage Truck with 4 compatible dumpsters. Discussion ensued; Milford Boroughs meeting is scheduled for Monday August 18th. Matamoras (70%) and Milford (30%) co-own the vehicle. Milford's meeting is scheduled for August 18. **All in favor, motion carried.**
2. A motion was made by Mr. Jon Maney, seconded by Mr. Mark Madsen to advertise a Joint Meeting regarding the Eastern Pike Regional Police Department 2026 Budget. This meeting will be held on September 18, 2025, at 7:00 pm at the Matamoras Borough Annex. **All in favor, motion carried.**
3. Mr. Mark Madsen stated that the committee (Madsen, Prey, Salvato) met and looked at the efficiencies that could be gained by moving the responsibilities of the Department of Public Works (DWP) to the Municipal Authority. The recommendation of the Efficiency Committee is to move the DPW to the Municipal Authority. This will be brought to the Borough Council for a vote at the September meeting. The committee will join the Municipal Authority Workshop August 27th at 5 pm to discuss.
4. President Kudrich explained to the audience that the borough-owned alleys have not been maintained over the years. The borough has the opportunity to open them up, put down gravel (provided by the county) to make them useful for the residents of the borough. Once graveled and maintained, not only will they be useful, but the borough would add that stretch of alleyways to the milage of roadways, therefore increasing the amount of Liquid Fuel proceeds used for paving the borough roadways. Councilman Maney and Zoning Officer Bolles will comprise a scope of work and contact various surveyors for survey pricing.
5. The Port Jervis Ambulance contract ends at the end of the year. Council asked the solicitor to prepare an advertisement for a bid packet for Ambulance Service for the Borough for the next meeting.

Public comment:

Mr. Eddie Addison commented on the sale of the garbage truck. He questioned why the borough, as the primary shareholder of the truck, would need the approval of Milford regarding the sale.

A motion to adjourn was made by Mrs. Salvato at 8:29, all in favor.

Respectfully submitted,



Marianne Brown
Borough Secretary

