



Borough Council Minutes
October 14, 2025
7:30 pm

Call to Order, Salute to the Flag.

Mr. Eric Kudrich President	P	Mr. John Bush Jr Councilman	P	Mr. Scott Myer Treasurer	P	Mr. Shawn Bolles Zoning/Code Enforcement Office	P
Mr. Mark Madsen Vice President	P	Mr. Jon Maney Councilman	P	Ms. Amy Turner Tax Collector	P	Mr. Eddie Addison Municipal Authority	P
Mr. Sean Alessandra Councilman	A	Mr. Harry Prey Councilman	P	Mr. Tom Olver EMA	A		
Mrs. Lisa Salvato Councilwoman	P	Ms. Shannon O'Leary Junior Council	P	Mr. Greg Fean Fire Department	P		
Mr. Cory Homer Mayor	P	Mr. Jason Ohliger Solicitor	P	Corporal Linehan Eastern Pike Regional Police	P		

Approximately 22 members of the public were present.

President Kudrich thanked the United Way for providing volunteers for The Day of Caring event. Volunteers collected litter in Airport Park, on Pennsylvania Ave, Delaware Drive and on Ave C. The Rick Drew Parade will be held on December 7th at 2:30 pm. The parade will kick off at Airport Park, head down 7th Street and then head over the bridge into Port Jervis. Any groups that would like to be a part of the parade are welcome. Eastern Pike would like volunteers to help manage traffic on 7th Street. Residents along the parade route are encouraged to decorate. President Kudrich also thanked the flower committee that has been maintaining the planters on the Avenue. The following committee members were recognized for their efforts: Ami Greiner, Pam Madsen, Felicia Flammer, Janet Curry, Dave Osczipinski, Lori Miller, Kathy Toussant, Jen Linehan and Bill Gaa. President Kudrich was also actively involved with maintaining the planters.

President Kudrich was happy to announce that the Act 537 has received approval from the DEP. He thanked the many members of council past and present who have supported this effort. It is tremendous news for the commercial district and the entire borough. This has been a 5-year journey, and we are now at a point where we can get funding.

Happy birthday wishes were given to both Mr. Ohliger and Mrs. Salvato.

Motion to Amend Agenda: None.

Public Comment: None

Unanimous Consent Agenda M: Mr. Maney/ Mr. Prey. All in favor, motion carried.

- a) Approval of Minutes –Council meeting September 2025,
- b) Approval of Treasurer's Report – September 2025
- c) Approval of bills to be paid – September 2025

Motion to approve reimbursement to the Recreation Department for invoices paid September 2025 on behalf of the Wade Trust Fund. **M: Mr. Prey/Mr. Maney. All in favor, motion carried.**

Reports:

Mayor Cory Homer: Full report on file. Asked everyone to keep the family of Reagan May in their prayers. Reagan was a member of the Junior Fire Firefighter from Milford. Upcoming events include the Tree of Heros Ceremony, which will be held on December 5th at 6:00 PM and the Haunted Trail in Airport Park Oct 24 & 25. Eagle Scout projects: Zander Hite received approval for the renovation of the Airport Park Runway Light and Gideon Yost is in the planning stage for a flag deposit box to be installed at Veterans Memorial Park. A new sign is being developed for the entrance to Matamoras. It will be installed when the bridge construction is completed.

General Government Committee: Mark Madsen/Harry Prey: The employee handbook has been updated, council has received a copy for review, and this is listed under new business. Our healthcare premiums are expected to be announced by the end of the month

Fire Committee: Sean Alessandra/Lisa Salvato: Nothing to report.

Public Works: Harry Prey/Jon Maney: Yard waste pickup has concluded, we are getting ready for leaf cleanup. Residents should rake their leaves to the edge of the road. Drain repair has been ongoing, our employees have been working together with the municipal authority. Roof repair has been completed on Well Pump House number 5. Paving should be starting soon.

Facilities Committee: John Bush Jr./Mark Madsen: Bids on the borough will be opened later in the meeting.

Finance Committee: Lisa Salvato/ John Bush Jr.: Audit is being wrapped up. At the first budget workshop all funds except general government and recreation were discussed. The next budget meeting scheduled for October 22 will be cancelled; the last and final workshop will be held on November 5th at 7:00 pm. At that time, we should have more information on the referendum, the police budget and insurance premiums.

Treasurer Scott Myer: Nothing to report.

Recreation Jon Maney/Sean Alessandra: Thanked all the employees for all their hard work.

Recreation Advisory Board: Pam Conklin: A check from the recreation committee was presented to the Pike County Humane Society. There were approximately 15 vendors at the Wags to Whiskers event and the funds raised (\$300) were donated to the Humane Society.

Planning Commission Eddie Addison: Nothing to report.

Municipal Authority: Mr. Addison: exploring drilling two new wells; garbage collection had one complaint which was handled.

EPRPD Corporal Linehan: Read the September 2025 report, which is on file. Officers participated in a *Bag for Hunger* program at Shoprite, attended a Blue Mass at the Catholic Church in Milford and attended training for RMS System.

Fire Department Greg Fean: Report is on file.

Emergency Management: Tom Oliver: President Kudrich noted he presented a flyer regarding the dangers of lithium batteries.

Police Commission Dave Clark/Lisa Salvato: Nothing to report

Sewage Mark Madsen: Nothing to report

Code Enforcement Shawn Bolles: Zoning/Code: 3 building and 6 zoning permits were issued last month

Tax Collector Amy Turner: Reported there were 835 out of 967 school tax bills paid and 912 property bills paid.

Junior Council Shannon O'Leary: Reported on the recent past events and upcoming events that include an invitation for HS girls to attend the STEM Symposium and a Drama Program production of *Cinderella* on Thursday November 13th. This event is free for all Senior Citizens. Her full report is on file.

All other Reports on file:

Police Report X	Recreation X	Police Commission
Planning X	Fire Department	Municipal Authority
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

Correspondence: On file.

- Letters from the Planning Commission
 - Denial of Conditional Use Application for 15 Pennsylvania Ave
 - Recommendation of amendment to §17 Municipal Authority
- Invitation from United Methodist Church - First responder Recognition and Appreciation
- Request for veterans' exemption
- Westfall Dump - grinding proposal from A.M. Logging, LLC
- Pike Conservation - Minor Amendments to Permit Notice (PLCP)
- Ambulance Service Proposal from PJVA
- PA Department of Transportation – Notice of Estimated Liquid Fuels
- Pike County Conservation notice of a Pike County Household Hazardous Waste Collection Event 11/08/2025.
www.pikepa.org for information
- Letters of request for appointment to the Recreation Advisory Board
 - Kelli Johnson
 - Tanya Crawford
 - Tiffany Homer
- PA Department of Environmental Protection – Act 537 Approval Letter
- E-mail from HRD, dated 10/1/2025 outlining project timeline

Old Business:

1. Westfall Compost Update: A company is coming to grind the pile; this was previously voted on.
2. Fire Department Lease agreement: Nothing to report
3. Motion to advertise a hearing on November 12 at 7 pm to amend to Chapter 17 Municipal Authority & §17-5 Duties of Authority was made by Mr. Maney, seconded by Mrs. Salvato. Discussion ensued about the Authority being in the process of amending their Articles of Incorporation. This has not yet been approved; if at the time of the hearing this is not cleared up then the hearing will be continued to a later date. All in favor, motion carried.

4. Borough Alleyways update: Mr. Bolles reported that as of today, the survey has not been completed. It is still being worked on.
5. Motion to accept the Ambulance Service Proposal from Port Jervis Volunteer Ambulance, as written, was made by Mr. Prey, seconded by Mr. Maney. Mr. Ohliger explained that the proposal is for \$25,000 and the county matches that. The County match is not guaranteed; if the match goes away the agreement is we would be charged just \$30,000 per year. This is a decrease in what we are currently paying. They also agreed to lock this contract price for a period of 5 years. All in favor, motion carried.

2. New Business:

1. A motion to approve the Conditional Use Hearing for Vehicle Repair shop, Damian Case Route 6 Tire and Auto subject to the conditions that were placed on the record at the time of the hearing was made by Mr. Prey, seconded by Mrs. Salvato. All in favor, motion carried.
2. A motion to approve the Shade Tree Ordinance was made by Mr. Maney, seconded by Mr. Madsen. All in favor, motion carried.
3. Mr. Ohliger read the bids received via PennBid, an electronic bid platform. He explained this was overseen by the Borough Engineer, Joe Huddak, who prepared a summary of the bids submitted. Mr. Ohliger asked that if a bid appears acceptable, Council hold their vote until the full bid packets can be reviewed. The following bids were received:
D&M Construction Unlimited, Inc: \$435,000
ICGM Group: \$1,075,000
Mar-Paul Company Inc.: \$409,000
Multiscape, Inc: \$412,173
A motion to reject the bid packets for the Borough Building Renovation Project received via PennBid was made by Mr. Bush Jr and seconded by Mr. Maney. Discussion ensued. The borough cannot finance the balance; the grant is still active. The scope of the project will be reviewed. All in favor.
4. The Conditional Use Application for Retail Sales (pharmacy) 15 Pennsylvania Ave Tax Map #083.10-04-46 was removed from the agenda. The applicant withdrew the application.
5. A Motion to accept changes to the employee handbook was made by Mr. Prey and seconded by Mr. Maney. Changes included the definition of "Per Diem", the holiday schedule was amended to show 12 Federal Holidays and a cap on employee time accrual was capped at 192 hours. All in favor, motion carried.
6. A motion to advertise a joint workshop EPRP budget meeting on Thursday 10/23/2025 at 7:00 was made by Mr. Bush Jr and seconded by Mr. Maney. All in favor, motion carried.
7. A motion to approve a Veterans Tax Exemption for Mr. James Longhenry of 406 Ave G was made by Mr. Maney and seconded by Mr. Madsen with all in favor. Motion carried.
8. A motion to send the Planning Commission a request to Develop Draft On-Lot Disposal System Management System Ordinance was made by Mrs. Salvato and seconded by Mr. Maney. President Kudrich explained that this is the first step in the process of DEP requirements for the Act 537 approval. All in favor, motion carried.
9. Motions to appoint members to the Recreation Advisory Board
 - A motion to appoint Kelli Johnson to the Recreation Advisory Board, term ending 12/31/2025 was made by Mr. Maney and seconded by Mr. Madsen. All in favor, motion carried.
 - A motion to appoint Tanya Crawford to the Recreation Advisory Board, term ending 12/31/2025 was made by Mr. Maney and seconded by Mrs. Salvato. All in favor, motion carried.
 - A motion to appoint Tiffany Homer to the Recreation Advisory Board, term ending 12/31/2025 was made by Mr. Bush Jr and seconded by Mr. Madsen. All in favor, motion carried.It was discussed that each member be re-appointed at the reorganization meeting for 3-, 2-, and 1-year terms.
10. Motion to approve each of the following Special Events, fees waved, was Mr. Prey and Mr. Bush Jr, with all in favor:
 - a. Tree of Heroes 12/05/2025 6:00 to 8:00 p.m.
 - b. Wags & Whiskers 09/13/2026 10:00 to 2:00 p.m; use of Vocci Pavilion if needed (rain)
 - c. Tuesday Tunes in the Park 7/21/2026, 7/28/2026, 8/4/2026 and 8/11/2026; Vocci Pavilion

Public Comment: None

A motion to adjourn was made by Mr. Maney, seconded by Mr. Madsen at 8:26, all in favor.

Respectfully submitted,



Marianne Brown
Borough Secretary