



## Borough Council Minutes

December 09, 2025

7:30 pm

Call to Order, Salute to the Flag.

Mr. Eric Kudrich President	P	Mr. John Bush Jr Councilman	P	Mr. Scott Myer Treasurer	P	Mr. Shawn Bolles Zoning/Code Enforcement Office	P
Mr. Mark Madsen Vice President	P	Mr. Jon Maney Councilman	A	Ms. Amy Turner Tax Collector	P	Mr. Dave Clark Municipal Authority	A
Mr. Sean Alessandra Councilman	P	Mr. Harry Prey Councilman	P	Mr. Tom Olver EMA	A		
Mrs. Lisa Salvato Councilwoman	P	Ms. Shannon O'Leary Junior Council	A	Mr. Greg Fean Fire Department	A		
Mr. Cory Homer Mayor	P	Mr. Jason Ohliger Solicitor	L*	Sergeant Adams Eastern Pike Regional Police	P		

Approximately 10 members of the public were present.

\*Solicitor Ohliger arrived at 7:38 pm

President Kudrich called for a moment of silence to recognize the passing of Nancy Vocc and read the following proclamation:

### PROCLAMATION HONORING NANCY VOCCI

WHEREAS, the Borough of Matamoras wishes to recognize and honor individuals whose dedication, leadership, and service have strengthened and enriched our community; and

WHEREAS, Nancy Vocc stands among the most distinguished of these individuals, having devoted countless hours as a volunteer, leader, and historian whose work left a lasting and meaningful impact on the Borough of Matamoras; and

WHEREAS, Nancy generously served on the Matamoras Recreation Board, offering her time, creativity, and steadfast commitment to improving recreational opportunities and enhancing the quality of life for residents of all ages; and

WHEREAS, Nancy made borough history as the first woman ever elected to the Matamoras Borough Council, and through her dedication, leadership, and deep sense of civic responsibility, she rose to become the first female Council President, paving the way for future generations of women in local government; and

WHEREAS, Nancy was deeply committed to preserving the stories and heritage of Matamoras, dedicating extensive time to historical research and contributing greatly to the efforts of the Matamoras Area Historical Society; and

WHEREAS, Nancy was instrumental in the establishment of the Veterans Memorial Park and Education Center at Airport Park, ensuring that the service and sacrifice of our veterans would be honored, remembered, and taught to future generations; and

WHEREAS, throughout all her endeavors, Nancy exemplified the highest ideals of volunteerism—selflessness, devotion, and an unwavering love for her community—earning the respect and gratitude of all who had the privilege to work with her; and

WHEREAS, Nancy Vocc's legacy is woven into the fabric of the Borough of Matamoras, and her contributions will continue to benefit its residents for many years to come;

NOW, THEREFORE, BE IT PROCLAIMED, that the Borough of Matamoras hereby honors and celebrates Nancy Vocc for her exceptional leadership, remarkable achievements, and tireless service to our community; and

BE IT FURTHER PROCLAIMED, that her legacy of dedication, trailblazing leadership, and heartfelt community spirit shall forever be remembered with gratitude and admiration.

*Proclaimed this 9<sup>th</sup> day of December, 2025,  
By the Matamoras Borough Council*

There were no motions to amend the agenda.

There were no comments from the public.

**Unanimous Consent Agenda M: Mrs. Salvato, seconded by Mr. Prey. All in favor, motion carried.**

- a) Approval of Minutes –  
Public Hearing and Council meeting 11/12/2025
- b) Approval of Treasurer's Report – November 2025
- c) Approval of bills to be paid – November 2025

Motion to approve reimbursement to the Recreation Department for invoices paid November 2025 on behalf of the Wade Trust Fund. **M: Mr. Alessandra, seconded by Mr. Madsen. All in favor, motion carried.**

**Reports:**

**Mayor Cory Homer:** Mayor Homer thanked everyone who participated in the food drive for their generous donations. He attended the Tree of Heros event and thanked Ami Griener for holding this event again to honor our Veterans. Noted that Shannon O'Leary, Jr Councilwoman, was not in attendance tonight due to being inducted into the National Honor Society. He also thanked Councilmen John Bush Jr and Sean Alessandra for their past 4 years of service and welcomed our new council elect. His full report is on file and posted to the borough website.

**General Government Committee: Mark Madsen/Harry Prey:** Mr. Madsen encouraged existing and council elect to take advantage of the training webinars and classes provided by the PA State Association of Boroughs.

**Fire Committee: Sean Alessandra/Lisa Salvato:** Nothing to report.

**Public Works: Harry Prey/Jon Maney:** Mr. Prey reported that a drain on 5<sup>th</sup> Street was installed and working well.

**Facilities Committee: John Bush Jr./Mark Madsen:** Mr. Bush reported that the garage doors at the DPW building were serviced with new rollers.

**Finance Committee: Lisa Salvato/ John Bush Jr.:** Nothing to report

**Treasurer Scott Myer:** Nothing to report.

**Recreation Jon Maney/Sean Alessandra:** Nothing to report.

**Recreation Advisory Board: Pam Conklin:** Tree of Heros was lovely, breakfast with Santa went well. The recreation department was pleased to participate in the Rick Drew Parade, where volunteers worked together to design and present a festive "Let it Snow" float.

**Planning Commission Dave Osczepinski:** The Commission is currently reviewing and revamping §124-17 Signs and working on an ordinance for On-Lot Systems.

**Municipal Authority: Dave Clark:** Not present.

**EPRPD Sergeant Adams:** Read the December 2025 report, which is on file. Report manager system went live this month. It is internet based, allowing reports to be completed in the police vehicles. Noted meetings attended in the past month.

**Fire Department Greg Fean:** Nothing to report

**Emergency Management: Tom Olver:** Reported on a CodeRED data breach.

**Police Commission Dave Clark/Lisa Salvato:** Nothing to report

**Sewage Mark Madsen:** Nothing to report.

**Code Enforcement Shawn Bolles: Zoning/Code:** 4 zoning permits and 4 building permit were issued for the month of November. Six (6) violations are being written. Also reported playground equipment is being installed.

**Tax Collector Amy Turner:** Reported there were 53 unpaid school tax bills paid and 44 unpaid property bills to date.

**Junior Council Shannon O'Leary:** Not present

All other Reports on file:

Police Report X	Recreation X	Police Commission
Planning	Fire Department	Municipal Authority
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

**Correspondence:** On file.

- Pike County Assessment Office-RE total assessed value 2026
- Vietnam Veterans of America Tri-State Chapter 623 – Invitation to wreath laying on December 13, 2025 at 12 noon.
- Department of Community and Economic Development: Notice of awarded project for the Westfall Township and Matamoras Borough Joint Municipal Comprehensive Plan.

**Old Business:**

1. Westfall Compost area is closed to the Borough. The Municipal Authority will handle the brush going forward.
2. Fire Department Lease agreement. Nothing to report. Waiting for more information regarding the placement of a new well.
3. Borough Alleyways: Mr. Bolles reported that the fieldwork by the surveyor has been completed.
4. Mr. Madsen reported that the Borough Building Renovation will take place in three phases. The 1<sup>st</sup> phase will be a new entrance way. The borough will look for additional grants to complete the other phases. A new bid package will be provided soon.
5. A motion to deny the Tschopp Lot Improvement Subdivision application for nonpros was made by Mr. Alessandra and seconded by Mrs. Salvato. All in favor, motion carried.

**New Business:**

1. A motion to adopt the 2026 Budget as proposed was made by Mr. Madsen, seconded by Mr. Alessandra.
2. A motion to adopt Ordinance 2025-008 fixing the tax rate for fiscal year 2026 was made by Mr. Madsen, seconded by Mr. Prey. All in favor, motion carried.
3. President Kudrich tabled the revised police addendum, which is effective beginning 1/1/2027
4. A motion to advertise the 2026 meeting schedule was made by Mrs. Salvato, seconded by Mr. Prey. All in favor, motion carried.
5. A motion to accept the Conditional Agreement dated 12/4/2025 with Mr. Steve Fairweather was made by Mrs. Salvato and seconded by Mr. Alessandra. All in favor, motion carried.

There was no public comment.

A motion to adjourn was made by Mrs. Salvato at 7:56. All in favor, motion carried.

Respectfully submitted,

Marianne Brown  
Borough Secretary