

**Planning Commission Agenda  
Borough of Matamoras  
Organization Meeting of January 20, 2025  
7:00 p.m.**

**Call to Order, Salute the Flag, and Roll Call Time:**

Mr. Dave Oszczepinski		Ms. Kelli Johnson		Mr. Nick McIntyre Solicitor	
Mr. Rich Anderson		Mr. Troy Sayles		Shawn Bolles Zoning Officer	
Mr. Danny Fernandez		Mr. Mark Toussaint			
Mr. Bob Howard		Ms. Pam Conklin Alternate			

**Organization:**

Election of Chairman:

Election of Vice Chair:

Meeting dates and time will remain the same. The third Tuesday of each month at 7:00 pm. Workshops will be advertised as needed.

**Chairperson Remarks:** Welcome Mark Toussaint to the Commission.

Approval of the meeting minutes of December 16, 2025: M\_\_\_\_/\_\_\_\_

**Public Comment:**

**Correspondence:**

- Letter from Mr. Eddie Addison notifying members that he would not be seeking reappointment to the Planning Commission.
- E-mail from Kaitlin Hildebrandt, Westfall Secretary, regarding the Joint Comprehensive Plan. Tuesday January 27<sup>th</sup> 7:00 pm is the next meeting scheduled for the Westfall Planning Commission. Borough Planning Commission members are encouraged to attend.
- Letter from Mr. John Fuller requesting a ninety (90) extension for the Conditional Use Application associated with 15 Pennsylvania Ave
- PMPEI: Online Learning class “Building a Strong Planning Commission” January 28, 2026 or March 26, 2026. Contact the secretary to sign up!

**Old Business:**

- a) Borough Ordinance Review- Ongoing – General review of all ordinances not listed below
- b) Joint Comprehensive Plan
- c) Review §124-17 Signs

- d) On-Lot System ordinance
- e) Skilled Games
- f) Change of Use application: 7 /15 Pennsylvania Ave – Bank to Retail Use (Pharmacy)

**New Business:**

**Public Comment:**

Adjournment \_\_\_\_\_