



Borough Council Meeting Minutes  
 May 12, 2026  
 7:00 pm

Call to Order, Salute to the Flag and Roll Call: 7:00 pm

Mr. Eric Kudrich Councilman	P	Mrs. Lisa Salvato Councilwoman	P	Mr. Jason Ohliger Solicitor	P	Mr. Greg Fean Fire Department	P
Mr. Mark Madsen Councilman	P	Mr. Mark Toussaint Councilman	P	Mr. Scott Myer Treasurer	P	Asst Chief Stewart Eastern Pike Regional Police	P
Mr. Mike Mady Jr Councilman	P	Mr. Cory Homer Mayor	P	Ms. Amy Turner Tax Collector	P	Mr. Shawn Bolles Zoning/Code Enforcement Office	P
Mr. Jon Maney Councilman	P	Ms. Shannon O'Leary Junior Council	P	Mr. Tom Olver EMA	P	Mr. Dave Clark Municipal Authority	P
Mr. Harry Prey Councilman	P						

Approximately 55 members of the public were present, only ½ stayed for the duration of the meeting.

President Kudrich honored Kay Lemon with the following:

**PROCLAMATION HONORING KATHERINE LEMON**

***WHEREAS**, Katherine Lemon, born Katherine Joan Bachelder on October 2, 1945, and a graduate of Eldred Central High School, has become a cherished pillar of the Matamoras community through her tireless advocacy for our nation's veterans; and*

***WHEREAS**, Katherine's 61-year journey alongside her husband, Francis "Butch" Lemon—a veteran of the U.S. Air Force and Commander of the DeVore-Quinn American Legion Post 486—has been defined by a shared mission to honor the service and sacrifice of all military members; and*

***WHEREAS**, she was instrumental in the creation and success of the Matamoras "Salute to Veterans" military banner program, working alongside former Mayor Janet Clark to line Pennsylvania Avenue with tributes to local heroes; and*

***WHEREAS**, Katherine has dedicated countless hours to Veterans Memorial Park and Education Center, supporting Poppy Days, Wreaths Across America, 9/11 Memorial Services, and the meticulous placement of flags at our local cemeteries for Memorial Day; and*

***WHEREAS**, she has gone above and beyond to preserve individual legacies, including organizing a 100th birthday celebration for WWII veteran Ed Kuhn and ensuring his service was officially recognized in the National Purple Heart Hall of Honor; and*

***WHEREAS**, the Borough of Matamoras takes immense pride in Katherine being named the first-ever honoree of the inaugural Pike County Veterans Service Fund luncheon at the Tom Quick Inn;*

***NOW, THEREFORE**, be it resolved that the Mayor and Borough Council of Matamoras do hereby extend their deepest gratitude to Katherine Lemon for her "everyday" extraordinary volunteerism, her compassionate photography, and her unwavering devotion to ensuring that those who served are never forgotten.*

***IN WITNESS WHEREOF**, we have hereunto set our hands and caused the Seal of the Borough of Matamoras to be affixed this 12th day of May, 2026.*

Kay Lemon gave a heartfelt message about Veterans Park and her involvement since husband Butch served. She implored everyone to visit the park, teach their children about history and show respect and honor to our veterans.

A motion was made by Mr. Prey, seconded by Mr. Maney to add new business item 6 Joint Grant Application with the Municipal Authority (Backhoe Purchase). All in favor, motion carried.

President Kudrich noted that public comment was limited to residents and taxpayers.

- Carl Will of 402 Broad Street, Milford objected to public comment being limited to only residents and taxpayers. Borough Solicitor Mr. Ohliger and Mr. Will had a spirited discussion regarding this. Mr. Ohliger noted that the Sunshine Act wants the board, who are elected by their constituents, to hear from its constituents and not have their voices diluted.

- Angie Smith 205 Ave K inquired about the status of storm drain repairs and gas line mark outs. Mr. Dave Clark and Mr. Harry Prey addressed her concerns. She also noted that she trusts that the Council will continue to make the best decisions for the town.

**Unanimous Consent Agenda M: Mr. Maney, seconded by Mr. Mady Jr. All in favor, motion carried.**

- Approval of Minutes – April 2026, Council Meeting minutes
- Approval of bills to be paid – April 2026
- Approval of Treasurer’s Report – April 2026

Approval of the Treasurer Report and approval of reimbursement to the Recreation Department for invoices paid April 2026 on behalf of the Wade Trust Fund was made by Mr. Prey, seconded by Mr. Toussaint. All in favor, motion carried.

**Reports:**

**Mayor Cory Homer:** June 12<sup>th</sup> Veterans Park is holding a monument dedication; May 16<sup>th</sup> the American Legion is hosting a dance in Milford; May 22<sup>nd</sup> Kay Lemon is being honored at the Tom Quick Inn.

**General Government Committee: Mark Madsen/Mike Mady Jr.:** The building alarm bid is over \$12,900. Additional phone bids will be obtained. The current bid on file is \$14,994. The first week of June we will be reviewing all the insurance policies with our insurance representative.

**Fire Committee: Lisa Salvato/Mike Mady Jr.:** At their recent meeting they discussed the well pump and surveying the property as well as current mutual aid and impact of shortages and challenges they face.

**Municipal Liaison: Harry Prey:** Spring Cleanup was a successful event. PCLP pipeline project is moving along. The next scheduled area will be Ave N from 10<sup>th</sup> Street to Delaware Drive. Storm drains will be discussed later in the meeting.

**Facilities Committee: Mark Toussaint/Mark Madsen:** Ongoing maintenance.

**Finance Committee: Lisa Salvato:** Mentioned she received notice the ice diversion channel needs to be inspected. Dave Clark from the Municipal Authority will take her place on the inspection on June 30<sup>th</sup>.

**Treasurer Scott Myer:** Nothing to report.

**Recreation Jon Maney:** There are two new pieces of equipment being installed; Veterans Park ADA sidewalks are being finished up. Tripping hazards in Firefly Park have been repaired.

**Recreation Advisory Board Kelli Johnson:** Community Cleanup day had a record 45 volunteers. Kids planting day at Jeffs Garden Shop was a success, Salute to Military is coming up, and tickets are on sale for an adult prom fundraising event is being held at the firehouse on June 27<sup>th</sup>. Tickets will be available at the borough office for purchase.

**Planning Commission Dave Osczepinski/Kelli Johnson:** The Planning Commission reviewed and send two conditional use applications to the Council for consideration.

**Municipal Authority: Dave Clark:** Yard waste pickup is up to date, no recent complaints. Potholes are being repaired and crosswalks are being painted. Participated in the townwide cleanup. The “Welcome to Matamoras” sign will be installed shortly. Flags have been hung and Hometown Hero Banners will be hung shortly. The Municipal Authority will be drilling the 1<sup>st</sup> of the 3 new wells on June 1<sup>st</sup>.

**EPRPD Assistant Chief Stewart:** Full report is on file. Matamoras had 51 calls last month. Mr. Maney reminded everyone that it is Police Appreciation Week. Remember to thank the officers when you see them!

**Fire Department Greg Fean:** Read report, on file with the office. Bingo theme this week will be Yankees/Mets subway series. The department is in the process of developing a website to promote events and attract new members. Ducks Unlimited Gun Bash is being held on May 30<sup>th</sup>

**Emergency Management: Tom Olver:** Siren maintenance will be performed this month.

**Police Commission Dave Clark/Jon Maney:** Mr. Maney noted they had a great meeting last night and the report is on file.

**Code Enforcement Shawn Bolles: Zoning/Code:** Nothing to report.

**Sewage Report Mark Madsen:** Nothing to report.

**Tax Collector Amy Turner:** Collected 852 bills to date.

**Junior Council Shannon O’Leary:** Her full report is on file. Upcoming events include the Senior Prom on May 15<sup>th</sup>, concert dates are May 19 – Jazz Band; May 20 – Band Concert; May 21<sup>st</sup> - Orchestra; May 26<sup>th</sup> - Chorus. All concerts begin at 7:00 pm.

All other Reports on file:

Police Report X	Recreation	Police Commission
Planning X	Fire Department	Municipal Authority
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

**Correspondence:** On file.

- Pike County Commissioners invitation to join America's 250<sup>th</sup> Semiquincentennial Parade
- Letter from Planning recommendation of approval Conditional Use Application 15 Pennsylvania Ave
- Letter from Planning recommendation of approval Conditional Use Application 1005 1<sup>st</sup> Street
- Tax Claim Bureau: Judicial Sale list of bidders for review
- Jr Council letter of interest Drew Churchill

**Old Business:**

- 1) Fire Department Lease agreement- No update
- 2) Borough Alleyways update- No update
- 3) Revised police addendum (effective 1/1/2027): Mr. Ohliger reported the proposed revision in cost sharing as follows: 2027 – Matamoras will contribute 29%; 2028 - 28%; 2029 - 27%; 2030 - 26% and 2031- 25%; in 2029 Matamoras will drop to one representative on the Commission. This has been based on allocation of calls. It has been approved by Westfall Township. A motion to approve the "Addendum to Regionalization Agreement" beginning 1/1/2027 was made by Mr. Maney and seconded by Mr. Prey. There was no further discussion. **All in favor, motion carried.**
- 4) Memorandum of Municipal Duties was summarized by Mr. Ohliger. It outlines how Borough envisions the relationship and allocation of responsibility; it is not a binding legal contract, rather conceptualization on the roles and responsibilities of each side. It addresses the water operation, waste collection and assigning the public work services. Financial terms are outlined, as well as record keeping. This document has been voted on, and approved, by the Municipal Authority Board. A motion to adopt the "Memorandum of Understanding" was made by Mr. Maney, seconded by Mr. Prey. There was no further discussion. **All in favor, the motion passed.**
- 5) A motion to approve the "Consent to Assignment of Lease and Substitution of Guarantor" was made by Mrs. Salvato, seconded by Mr. Mady Jr. with all members in favor. **Motion carried.**
- 6) Update building security – discussed earlier under reports.
- 7) Intergovernmental Cooperative Agreement – Comprehensive Plan. Mr. Ohliger explained that grant funding is still in question. Pike County Planning is confident that funding is available. A proposal was made to Westfall, that if funding is not available, then Matamoras will be responsible for 25% of cost. There has been no response from Westfall to this proposal. They will wait to respond once the status of the grant is confirmed.
- 8) A motion to approve "First Addendum to Installation and Maintenance Agreement for Sewage Treatment Facility" was made by Mr. Prey and seconded by Mr. Maney. The terms regarding testing of the wells in the original agreement between Delaware Valley School District and Matamoras Borough are costly, there have been no issues noted since implementation. It was agreed that quarterly sampling and testing can be amended to once a year. **All in favor, motion carried.**
- 9) Discuss opening 9<sup>th</sup> Street between Avenue Q to R was tabled by Mr. Prey.
- 10) Intergovernmental Cooperative Agreement - Westfall Sewage Authority as sole operator. Tabled
- 11) Two bids were received from Muncibid for the diesel pump. The highest bid was \$1,050. Mr. Prey made a motion to decline the bid, and this was seconded by Mr. Madsen. Discussion ensued. The value is estimated to be between \$1,500 and \$2,000. **All in favor, motion carried.**

**New Business:**

- 1) A motion to apply for the Pocono Mountains Visitors Bureau Beautification Grant was made by Mr. Maney, seconded by Mr. Prey. The grant request would be used to purchase holiday decorations for Pennsylvania Avenue. A quote for \$10,000 was obtained for decorations. It was noted that this grant is a 50% matching grant. **All in favor, motion carried.**
- 2) A motion to appoint Drew Churchill as a Jr Council Member was made by Mr. Maney and seconded by Mr. Mady Jr. with all in favor. **Motion carried.**
- 3) Mr. Prey reported that the pipeline company discovered the storm drain on 2<sup>nd</sup> Street & Ave C is in very bad shape. They temporarily patched it but will not hold. A verbal quote of over \$50,000 was given by the company working with the pipeline. The municipal authority quoted a rough price of between \$15,000 & \$17,000 (without paving).
- 4) Mr. Maney made a motion, seconded by Mr. Prey to advertise a Public Hearing for June 9<sup>th</sup> for the following Conditional Use Applications
  - a. 15 Pennsylvania Ave

- b. 1005 1<sup>st</sup> Street  
**All in favor, motion carried.**
- 5) Special Activities Agreement
- a. A motion to approve “Rededicate 250” on 5/17/2026 Veterans Memorial Park 2:00 pm – 4:00 pm was made by Mr. Maney and seconded by Mr. Toussaint. All paperwork is in order. **All in favor, motion carried.**
  - b. A motion to approve “2026 Delaware River Sojourn: Our Nation’s River on 6/22/2026 7:00 am - 5:00 pm was made by Mr. Maney, seconded by Mr. Prey. **All in favor, motion carried.**
  - c. A motion to table “Matamoras Farmer’s Market”: 6/27, 7/18, 8/8/2026 (alternate dates also listed) 9:00 - 1:00 was made by Mr. Maney, seconded by Mr. Prey. **Tabled.**
  - d. President Kudrich invited Ms. McAteer to present “McAteer & Will’s Annual July 4<sup>th</sup> Fireworks”, scheduled for 4/3/2026 8:00 am – 11 pm. Ms. McAteer read a prepared statement questioning why and who made the decision to cancel the July 4<sup>th</sup> event previously submitted. Mr. Kudrich explained that the reason the event was denied on the 4<sup>th</sup> was due to the lack of emergency personnel to cover the event. The bottom line is that safety is the priority of the borough. EMA Director Tom Olver stated the NFPA plan that was requested was not submitted. The police department and the fire department have not approved the plan, as in years past, and EMA will not approve. A robust exchange followed. Asst Chief Stewart stated they have never signed off on an EMA plan as that would hold the Department liable. They cannot guarantee the safety of participants. The police would be outnumbered 1000 to 1.  
**Ms. McAteer** spoke in favor of the new proposed event date of July 3rd and stated that she would fundraise to cover expenses incurred by the borough.  
**Ms. Theodoropoulos** suggested that they could hire constables for the event.  
**Lewis Crawford** of Avenue Q commented the traffic is horrific and in the event of an emergency, it will be a problem. It should not be held in an area that negatively impacts the neighborhood.  
**Jack O’Leary** of 400 Avenue N questioned why vehicles were being charged to park on a public street. It was noted that the parking fee is a suggested donation to the fire department. He stated that his property has been “trashed” in years past following the event, but he didn’t complain. The people of Matamoras are not formal complainers; “we take care of each other”. He asked the council to do what is good for the town.  
Mr. Prey made a motion to deny the McAteer & Will’s Annual July 4<sup>th</sup> Fireworks event application; it was seconded by Mr. Madsen. The application for the July 3<sup>rd</sup> event was deemed incomplete, lacked supporting documentation, Eastern Pike Regional Police and Matamoras Volunteer Fire Department doesn’t have the manpower to ensure safety, there are liability concerns and the event has outgrown capacity of the Borough. **All in favor, motion carried.**
- 6) A motion was made by Mr. Maney, seconded by Mr. Toussaint to move forward with an Intermunicipal Grant Application with the Municipal Authority to purchase a backhoe. **All in favor, motion carried.**

**Public Comment:**

**Michael Rowe** commented on the RC Track in Airport Park. Mr. Rowe and a handful of volunteers maintain the track. It needs some material (clay?), estimated cost of \$2,500. Mr. Greiner has agreed to provide free trucking of the material. Mr. Rowe was asked to stop by the office to speak to the park manager.

**Mathew Contreras** of Milford Township requested information regarding the July 25<sup>th</sup> Food Truck event at Airport Park; he had concerns of safety. He was asked to email any questions regarding this to members of borough council.

A motion to adjourn at 9:01 pm was made by Mr. Prey, seconded by Mr. Maney with all in favor. Motion carried.

Respectfully submitted,



Marianne Brown  
Borough Secretary