



Borough Council Minutes
February 8, 2022
7:30 pm

1. Call to Order, Salute to the Flag and Roll Call 7:43 p.m.

President Kudrich	P	Mr. Alessandra	P	Mr. Ohliger	P	Mr. Long	A
Mr. Clark	P	Mr. Bush Jr	P	Mr. Myer	P	Asst Chief Stewart	P
Mr. Losee	P	Mr. Maney	P	Ms. Turner	A	Ms. Salvato	P
Mayor Clark	P	Mr. Prey	P	Mr. Olver	P	Mr. Bolles	P

Public in attendance: approximately 19

2. President's Remarks:

Commented on the DPW issues, thanked Port Jervis DPW and Mayor for gratuitous manpower for garbage pickup in our time of need. Also thanked fellow Councilmen for their help on the back of the garbage truck.

Thanked the Home Depot for their generous donation of 40 sets of white lights to be used on the Avenue next season.

3. Motion to amend the agenda:

- Motion to hire DPW employee to the agenda. **M: Clark/Prey. All in favor.**

4. Public Comment (When recognized by the president, per Borough Code, state your name and address for the minutes)

- Bruce Selneck 10th Street: Noted the DPW did a fabulous job with the snow and roads this season and expressed his appreciation for all the volunteers who helped with the garbage pickup.
- Howard Vobis 808 Pennsylvania Ave: 1. Home Depot gave us 40 lights, offered assistance on removing the decorations from the Ave. 2. Would like the borough to work on media display. 3. Wants council help with his ongoing water issue and also voiced concerns about the burden of maintaining borough sidewalks being placed on residents. Mr. Clark addressed the water issue. It is back in PennDOT's hands and more information will follow.
- Bruce Selneck 10th Street: Voiced concerns regarding crosswalks and handicapped access.

5. Unanimous Consent Agenda **M: Losee/Maney. All in favor.**

- a) Approval of Minutes – January 2022
- b) Approval of Treasurer's Report – December 2021 and January 2022

- c) Approval of bills to be paid January 2022

6. Reports:

- d) Mayor: Janet Clark: Commended the Fire Department for opening a warming station to assist Milford in their time of need during the gas outage. Thanked Walmart for generous donation of goods.
- e) General Government Committee: Harry Prey: Noted he was advised of issues with internet security, Mr. Olver will discuss in his report. Looking into QuickBooks/timekeeper for staff.
- f) Fire Committee: Sean Alessandra: Firehouse was open 24hrs to assist Milford during the natural gas crisis, met with Port Jervis Ambulance regarding the matching grant funds, paperwork was submitted, Fire Department would like to thank the building department for new energy efficient lights and fixing the garage door.
- g) Public Works: Dayne Losee: Noted DPW crew hit with medical issues, hired new DPW employees and would like to hire another. Heater and frozen pipes addressed. Mr. Losee to review issue with sweeper truck, need to decide whether to scrap it or fix it.
- h) Facilities Committee: John Bush Jr.: Voltron Electric completed lighting in FH, new rollers have been installed on the garage doors. Noted they should never be oiled or greased at any time. Also looking into cameras, smoke and CO2 detectors for the Firehouse, DPW, Borough Hall and the Annex. Meeting is scheduled with the Borough Engineer to outline plans for renovating Borough Hall. Hoping to have a full presentation for Council in March. President Kudrich presented Mr. Bush with an estimate for fixing the DPW garage doors.
- i) Finance Committee: Mr. Clark: 1. Need to approve another Councilmember to approve invoices. New Business item G. 2. New Business item D: DEP requires us to draft agreement between the Borough and the Municipal Authority. 3. Police Contract: Mr. Clark presented a proposed a new contract agreement that would benefit all parties involved. Key items: **A.** Length of contract is 10 years. **B.** Commission would change from 5 to 3 members; 2 Westfall Supervisors and 1 Matamoras Councilmember. **C.** 2 joint meeting instead of 1 to discuss the budget June and September. **D.** All police fines would be turned over to Eastern Pike Regional Police Department. **E.** Matamoras would pay a flat fee of \$325,000 per year for 10 years instead of a percentage of the budget. **F.** Westfall Twp pays balance of the approved budget. **G.** No escape clause.
- j) Planning
- k) EPRPD Sgt Zegarski: Report read and is on file.
- l) Recreation Advisory Board: Lisa Silvato: Meeting are 1st Tuesday of the month; workshops are 3 Wednesday at 7:00 pm. Discussing spring cleanup, opening day is scheduled for April 16, fields are being prepped for the baseball and softball season. Two events are being planned and will be voted upon later in the meeting.
- m) Fire Chief: Tom Long: Not Present
- n) Emergency Management: Tom Olver: Was alerted to an internet security in January. Mr. Olver showed how the firewall is protecting the data network. Explained the ransomware threat. Expressed the need for better plan for internet security for the Borough webpage and e-mail system. In January Mr. Olver spent over 85 hours of his time updating the firewall, data backup and repair. Mr. Olver wanted to thank Mr. Jerry Nolte from Tristate Computer for the significant amount of the time he spent assisting with the updates at no charge to the Borough. Some items that should be addressed are updating the secretary computer with a new hard drive, the need to pay for a corporate level antivirus program malware wise. Internet is totally secure at the moment. Noted all members of the Council are targets. President Kudrich asked Mr. Olver to put together a list of what is needed and submit it for consideration in the next meeting.

- o) Police Commission: Dave Clark and Sean Alessandra: Mr. Clark noted there is 5-member commission right now. Dave Clark and Sean Alessandra represent Matamoras, Jerry Doty and Richard Roa from Westfall and Bill Nealis is the independent commission member. Reviewed budget, reviewed the number of calls and noted it has declined by 16% over the past few years.
- p) Code Enforcement/Park Manager: Shawn Bolles – Noted garbage violation was issued and the issue was cleared up within 5 days. There is a 4-wheel drive club that is riding behind the picnic grove behind the park. If anyone sees anything, please contact the Police.

q) All other reports are on file

Police Report X	Recreation X	Police Commission
Planning X	Fire Department X	Municipal Authority X
Myer & Meyer Financial Report X	Berkheimer EIT Report X	Pike Tax Maintenance Updates X

7. Correspondence:

- Rainey & Rainey: services for year ended December 31, 2021
- Letter of interest from Lisa Salvato for the Planning Commission
- Letter of resignation from Eric Kudrich from the Planning Commission
- Final Rule Information for Coronavirus State and Local Fiscal Recover Funds
- Lynn Homer: Parking issue on 5th Street
- Devon Rumsey: Parking issue
- Letter of interest from Jeffery Foss for the Planning Commission
- Letter of interest from Eddie Addison for Panning Commission

8. Added agenda items:

9. Old Business:

10. New Business:

- a. Motion to approve Special Activities Event April 9th, 2022 (04/10/2022 rain date) McAteer & Will Easter Event, fee waived. **M: Losee/Maney. All in favor**
- b. Motion to approve Rainey and Rainey to audit financial statements for the year ended December 31, 2021. **M: Clark/Losee. All in favor**
- c. Motion to approve “Touch a Truck” event April 23, 2022, fee waived. **M: Bush Jr./Maney. All in favor.**
- d. Motion to authorize solicitor to develop rough draft of Sewage Agreement. **M: Kudrich/Alessandra. All in favor.**
- e. Motion to approve a Carnival at the Fire House on 06/06/2022 through 06/12/2022 contingent upon receipt of Special Events application, fee waived. **M: Losee/Bush Jr. All in favor.**
- f. Motion to approve Council to purchase QuickBooks and QuickTime for the Borough Secretary. **M: Losee. Motion withdrawn: Losee**
- g. Motion to table purchase of QuickBooks and QuickTime. **Motion tabled: Prey**
- h. Motion to authorize President Kudrich to approve invoices. **M: Losee/Clark. All in favor.**
- i. Motion to authorize the solicitor to rewrite the Eastern Pike Regional Police contract. **M: Alessandra/Bush Jr. All in favor.**
- j. Motion to accept, with regret, resignation of Eric Kudrich from the Planning Commission. **M: Losee/Bush Jr. All in favor.**

- k. Motion to have the Planning Commission review 3 applicants for the Planning Commission. **M: Losee/Clark. All in favor.**
- l. Motion to authorize President Kudrich to sign checks. **M: Clark/Losee. All in favor.**
- m. Motion to withdraw motion to authorize President Kudrich to sign checks. **M: Clark/Losee. All in favor.**
- n. Motion to authorize Harry Prey to sign checks. **M: Alessandra/Losee. All in favor.**
- o. Motion to approve PENRAC, LLC conditional use application at 911 Pennsylvania Ave. **M: Prey/Bush Jr. All in favor**
- p. Motion to accept the amendment to Chapter 82 section 4.1 Park Facilities Sub-Section C. Dog Park with amendment to number 17. **M: Losee/Alessandra. All in favor.**

Executive Session: 8:59

Back in Session: 9:12

Motion to hire full time DPW employee Brock Richards at \$19.00 per hour, starting two-weeks from now. **M: Losee/Clark. All in favor.**

11. Public Comment:

Harry Prey mentioned General Government Workshop third Thursday of every month at 7:00 p.m.

Lena Marinaro 100 8th Street Questioned if the fireworks ordinance was under review.

Bruce Selneck 10th Street Asked for clarification on the Police Commission, stated he liked the Police Commission board as it currently is. Also had concerns of Policing for profit down the road.

ADJOURNMENT:

A motion was made by Mr. Losee to adjourn at 9:18 p.m.

Respectfully submitted,



Marianne Brown
Borough Secretary