



Borough Council
 Organization Meeting
 January 3, 2022
 7:30 pm

Mayor Clark administered the Oath of Office to Councilmen John Bush Jr. and Sean Alessandra.

Jonathan Maney and Harry Prey had their Oath of Office officiated at an earlier time.

Moment of silence was held for former Councilman of 8 years and Police Commission Member Kevin Rose and for George Featherman a former Recreation Board Member. Both were dedicated to the community and will be missed.

Mayor Janet Clark called the 2022 organizational and regularly stated meeting of the Matamoras Borough council to order at 7: 34

Mr. Clark		Mr. Alessandra		Mr. Ohliger		Fire Chief Long	
Mr. Kudrich		Mr. Bush		Mr. Myer		Assistant Chief Stewart	
Mr. Losee		Mr. Maney		Ms. Turner			
Mayor Clark		Mr. Prey		Mr. Olver		Mr. Bolles	

There were approximately 23 members of the public present.

1. **Nomination and Election of Council President** Councilman David Clark, seconded by Councilman Jonathan Maney nominated Councilman Eric Kudrich with all voting in favor. Upon completion, Mayor Janet Clark turned the gavel over to President Kudrich.
2. **Nomination and Election of Vice President** Councilman Harry Prey, seconded by Councilman John Bush Jr. nominated Councilman David Clark with all voting in favor.
3. **Elect a President Pro Tem** (to preside in the absence of both the council president and vice president) Councilman David Clark, seconded by Councilman Sean Alessandra nominated Councilman Harry Prey with all voting in favor.
4. **Appointment of Vacancy Board Chair** Councilman David Clark, seconded by President Eric Kudrich nominated Pam Madsen with all voting in favor.
5. **President's Remarks:** President Kudrich stated that it is an honor and pleasure that council put their trust in him. He congratulated all new council members. He noted he has a big seat to fill following Mr. Sain and that everyone brings something of value to the table. He needs effort put in

from everyone in order for borough to succeed. He also took this time to reflect on Kevin Rose and George Featherman, two individuals that truly loved their town and losing both so soon is a tragedy.

6. Appointments:

- Borough Secretary – Marianne Brown will serve at pleasure of council
- Borough Treasurer – Greg Myer, CPA will serve at pleasure of council
- Borough Solicitor – Jason Ohliger will serve at pleasure of council
- Open Records Officer – Marianne Brown will serve at pleasure of council
- Borough Historian – William G. Clark will serve at pleasure of council
- Zoning & Code Enforcement Officer – Shawn Bolles will serve at pleasure of council
- Planning Commission Solicitor – Jason Ohliger will serve at pleasure of council
- Borough Engineer – Kiley Associates will serve at pleasure of council
- Official Depositories – NBT Bank, Citizens, PLGIT and Wayne Bank will serve at pleasure of council
- Official Publications – Pike County Dispatch & Pocono Record will serve at pleasure of council
- Road Task Force – Brian Rumsey will serve at please of council
- SEO – Will Whitehead will serve at pleasure of council
- SEO Alternate – Ron Tussel will serve at pleasure of council
- Zoning Hearing Board Solicitor- To be selected by Zoning Hearing Board at a rate of \$150 per hour.
- Building Appeal Board Solicitor- To be selected by the Building Appeal Board at a rate of \$150 per hour.

Motion to accept all appointments: M: Clark/Maney. All in favor.

**Names are listed below if currently serving or Council received a request to serve.*

- Police Commission– 2-year term
 - Dave Clark **M: Prey/Bush Jr. All in favor.**
 - Sean Alessandra **M: Prey/Bush Jr. All in favor.**
- Planning Commission – 4-year term: 7 Member Board
 - Eric Kudrich December 31, 2022
 - Linda O'Donnell December 31, 2022
 - Richard Anderson December 31, 2023

Larry Marcial December 31, 2024

David Oszczepinski December 31, 2024

Mark Madsen December 31, 2025 **M: Clark/Alessandra. All in favor**

Two additional openings: 1 term ends December 31, 2025 1 alternate seat term ends December 31, 2025

Solicitor-Zimmerman & Ohliger

- Zoning Hearing Board - 3-year term: 3 Positions, 1 Alternate.

Jeffery Lawler- December 31, 2022

Norman Dexter December 31, 2024 **M: Clark/Alessandra. All in favor.**

Two additional openings: 1 term ends December 31, 2023 1 alternate seat term ends December 31, 2024

Solicitor to be appointed by Zoning Hearing Board as noted in the appointments.

- Building Hearing Board - (3-year term)

John Corcoran December 31, 2022

Norman Dexter December 31, 2024 **M: Clark/Alessandra. All in favor.**

Two additional openings: 1 term ends December 31, 2023, 1 alternate seat term ends December 31, 2024

Solicitor to be appointed by Zoning Hearing Board as noted in the appointments.

- Recreation Advisory Board – (3-year term 9 positions)

Pam Conklin December 31, 2022

Chris Ross December 31, 2022

Robert Howard December 31, 2022

Rick Weber December 31, 2023

Lisa Salvato December 31, 2023

William Fells December 31, 2024

Joseph Sain December 31, 2024

Jonathan Maney December 31, 2024 **M: Prey/Losee. All in favor.**

Angela Smith December 31, 2024 **M: Maney/Clark. All in favor**

- Municipal Water Authority –5-year term 5 positions

Dave Clark December 31, 2022

Norman Dexter December 31, 2023

Robert Howard December 31, 2024

Robert Staneback December 31, 2025

Tim Leonard December 31, 2026 **M: Clark/Bush Jr. All in favor.**

9. Public Comment (When recognized by the president, per Borough Code, state your name & address for the minutes)

Dimitry Roby 105 Pennsylvania Ave. expressed his ongoing concerns regarding On the Road.

1. 10 Ft setback: reminds council that Mr. Snyder at County Planning and Mr. Kiley in his original report recommended consideration of a 10 ft setback, the survey map and plans address it as a dwelling.
2. Storm water runoff concerns.
3. Septic concerns
4. Use was again brought up. Mr. Roby maintains this is a smoke shop. Feels the town is breaking their smoke shop ordinance.

10. Consent Agenda M: Clark/Bush Jr. All in favor.

- a) Approval of Minutes – Public Hearing and Council Meeting -December 2021
- b) Approval of Treasurer’s Report – December 2021
- c) Approval of bills to be paid

11. Reports:

1. Mayor: Janet Clark: Wished all a happy new year and thanked everyone who went out of their way to put the lights up on the Avenue. Would like the Heart of Matamoras to consider holding the money donated so far and continue to take donations to purchase new decorations, stating that the avenue needs to be revitalized.
2. General Government Committee:
3. Fire Committee:
4. Public Works: Mr. Losee noted that he spoke to a few people and we may be hiring emergency snow plow drivers tonight. He has a few offers of people who would like to work. He will be meeting with the street department crew. Friday all the trucks we have will be ready.
5. Facilities Committee: Mr. Kudrich noted 5 new floodlights at the firehouse, dusk to dawn type, were installed. Firehouse doors will need maintenance.
6. Finance Committee: Mr. Clark wished his mom Mayor Clark and Town Historian William

Clark a happy anniversary, they have been married 69 years.

7. Planning:
8. EPRPD: Assistant Chief Eric Stewart read reports.
9. Recreation Advisory Board:
10. Fire Department: Tom Long
11. Emergency Management: Tom Olver
12. Police Commission:
13. Code Enforcement/Recreation: Shawn Bolles
14. All other reports are on file
 - ____Police Report ____Recreation ____Police Commission
 - ____Planning ____Fire Department ____Municipal Authority
 - ____Myer & Myer Financial Reports ____Pike Tax Maintenance Updates

12. Correspondence:

1. PennDOT application review for On the Road Retail
2. Central Sewage Meeting Minutes DEP letter response
3. Letter from Planning regarding PENRAC LLC: See new business
4. Letter from Planning regarding Dog Park Ordinance: See new business
5. EPRP notice on re-organizational and meeting times
6. Interstate Waste Services adjustment to waste disposal rates
7. Clemente Latham Concrete notice of concrete rate increase
8. Face Amount Tax request from Jane Drake: See new business
9. Letter of interest for Recreation from Angela Clarke
10. Letter of interest for Recreation from Angela Smith

13. Unfinished Business:

- a) On the Road Retail Sales **M: Clark/Prey**. Discussion ensued.

Motion to approve the land development application with the following conditions:

1. All deliveries will be on premise, no on street deliveries.

2. The square footage of the tobacco sales and storage area shall not increase.
3. Applicant will allow photographs and measurements to be taken of current tobacco sales and storage area by the Code Enforcement Officer to establish the baseline use to ensure no expansion.
4. Applicant agrees to provide financial surety requirements by PennDOT relative to the easement application.

Motion to amend the above motion to include the above: **M: Clark/Maney. 6/1 Losee opposed. Motion passed.**

At this time President Kudrich took a moment to welcome our new tax collector Amy Turner.

14. New Business:

- a) PENRAC LLC Enterprise Car Rental Facility 911 Pennsylvania Ave Conditional Use/Zoning application. Motion to advertise a public hearing for the PENRAC LLC application on February 8, 2022 at 7:00 pm. **M: Alessandra/Prey. All in favor.**
- b) Adoption of Dog Park Ordinance. Motion to advertise a public hearing on February 8, 2022 at 7:15 to discuss Dog Park Ordinance Revisions **M: Maney/Prey. All in favor.**
- c) Face Amount Tax Request from Jane Drake, now former Tax collector, for a resident residing at 500 Ave N who qualifies for Veteran Tax-Exempt status. **M: Clark /Prey. All in favor.**
- d) Motion to advertise all monthly meetings along with 2023 budget workshop meetings on October 5th, Oct 12th and Oct 26th at 7:00 p.m. and an additional workshop meeting on Nov 2nd if needed. **M: Losee/Bush Jr. All in favor.**
- e) Motion to hire part-time DPW employee for emergency snow removal.

President Kudrich expressed concern that we are lacking a second driver. He has received estimates from Morgan Contractors for labor, no equipment, to assist from 7 a.m. to 3 p.m at a rate of \$40 per hour. Overtime rates after 3:30 pm would be \$60 per hour. May Brothers using their truck and equipment quoted a rate of \$140 per hour, using DPW equipment \$65 per hour. Discussion ensued. This is a fallback plan. Approve both contractors and allow the head of DPW approve who to hire. Mr. Ohliger suggested that only previously announced and approved drivers should be considered.

Motion to authorize the head of DPW to utilize the services of either Morgan Contractors or May Brothers for emergency snow removal conditioned upon previously announced and approved list of drivers at the rate set forth in the quotes provided. **M: Losee/Clark. All in favor.**

- f) Motion to approve installation of DPW heater. **M: Maney/Losee. All in favor.**
- g) Motion to approve installation of Fire House heater. **M: Maney/Losee. All in favor.**

13. Public Comment: None. Mr. Losee is glad to see younger, new faces & it looks like we have a good group. Also noted that nomination by council, appointments, do not require seconds, they are not motions. President Kudrich presented council with their assignments and emphasized that everyone brings unique skill sets to the community and he tried to match up assignments with their abilities. Mr. Prey noted the recent passing of Ida Haring, 104 yrs. old. Please keep her family in your prayers. President Kudrich further noted that the borough hall is named after her husband.

ADJOURNMENT: Motion to adjourn: M: Bush Jr. All in favor. Time: 9:05

Respectfully submitted,

Marianne Brown
Borough Secretary